IOC OCEAN BEST PRACTICES SYSTEM STEERING GROUP
Fourth Annual Meeting (SG-OBPS-IV)
30 November - 02 December 2022

Unesco, 7 place de Fontenoy, 75007 Paris, France.
ROOM 4.021

ANNOTATED AGENDA - Final Version **dated 25 Nov 2022**

Zoom link (same link every day):

Participants Information Pack
- ● Participants wishing to provide suggestions and feedback on the meeting please use the spreadsheet at https://docs.google.com/spreadsheets/d/1m2WG6faVkPtK5WXHtEY7Ppc9E9KEit_0GKs4hRFFoCQ/edit?usp=share_link

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ALL AGENDA DOCUMENTS ARE ALSO IN THIS FOLDER

	TIME UTC	TIME CET	WEDNESDAY 30 NOVEMBER 2022
1	08.00	09.00	**OPENING OF THE MEETING (JP JK)** Welcoming remarks from Co-Chairs - Intro to Candidate Co-Chairs and Co-Chair-Elects - Intro to new SG members attending virtually as observers (bios previously circulated) - State of the OBPS (High level Overview of the last year)
2	08.20	09.20	**ADMINISTRATIVE ARRANGEMENTS (PS)** Adoption of the agenda/timetable An Evening dining to be arranged?
3	08.25	09.25	**REVIEW OF STRATEGIC PLAN 2021-25.** https://drive.google.com/file/d/1M1RTpB__I5sTjQF5qdxHatAFt4kgIDx7/view?usp=share GOOS and IODE Perspectives **(EH & PP)** Status and updates **(JP JK)**
	09.15	10.15	**Break** (group photo)
4	09.45	10.45	**REVIEW OF IMPLEMENTATION (WORK) PLAN 2022 (JK JP PS)**

			Work Plan
			https://docs.google.com/spreadsheets/d/1oVbsh1D8bNLwEL-RfKHC7bgwMVdU1-qiTWlwTLZismc/edit?usp=share_link
			  - Document 2022 progress
			  - 2023 work plan to be agreed
			Decision to approve 2023 work plan scheduled for Friday in Agenda Item 19 following discussions at meeting

	11.15	12.15	**Lunch**
5	12.15	13.15	**FUNDING AND BUDGET 2023-2024 (JP JK PS)** Review of budget plans for next two years IOC and External funding - current and plans Fundraising plans **Motion to approve 2023 work budget follows Friday in Agenda Item 19 following discussion at meeting**
6	13.00	14.00	**AISBL (JK JP)** - concept and discussion on integration into the OBPS **Decision**

7	13.45	14.45	**OBPS WORKSHOP VI, 2022 (FMK RZ PvR)**
			 - Recommendations from the workshop
			 - Planning Workshop VII (virtual or hybrid/location)
			 - Workshop Title (?keep Ocean Practices: OBPS Workshop VII)
			  Is there a need for a new workshop format e.g. to refresh community engagement?
			  Determine date for the 2023 workshop

	14.30	15.30	**Break**
8a	15.00	16.00	**GOVERNANCE (JK JP)** 1. Version 2 - Recommended revision of the current Terms of Reference (ToR) to include updates for Co-Chairs and Co-Chair-Elects. https://docs.google.com/document/d/14qxRWG8qYYcl7E5qQRAaklKJk8BNCIs0/edit#heading=h.30j0zll 2. General discussion of governance and planning for any other modifications in 2023 time frame - For References the current document here
	16.30	17.30	**ADJOURN**
	TIME UTC	**TIME CET**	**THURSDAY 01 DECEMBER 2022**

8b	08.00	09.00	**GOVERNANCE** (JK JP continued) **Decisions** *Approval of nine new SG members* *Co-chair-elect governance element* *Approval for Version 2.0_ 2022-11-25 of OBPS Objectives and Governance Structure document*
9a	08:30	09:30	**TECHNOLOGY (PLB virtual)** - Federated network of interoperating ocean practices systems (**SO-04**) technology co-design with OIH/ODIS
	09.15	10.15	**Break**
9b	09.45	10:45	**TECHNOLOGY (PS, AL)** - Repository - planning for action - **call for working group to** review and investigate search functionality (PP, CMM experiences) **Decision**
	11.00	12-00	**Lunch**
10	12.00	13.00	**COMMUNICATION AND OUTREACH (RP)** - OBPS Website and other plans - Output Logs for metrics **(CMM)**
10B	12.45	13.45	**USER STORIES (RP MB)** - Tell your good news stories here; Endorsed best practices - any tales [Rachel, PvR, Mark and all of us]

11	13.00	14.00	**CONNECTING TO USERS/STAKEHOLDERS (MB; WP 4 and 6)**
			- Which are the stakeholders to address and in what respect? What are the needs? **(MB, FMK)**
			  - Expanding OBPS Collaborations
			  - Recruitment of additional endorsing entities, including e.g. GOOS RA, ETOOPS, … **(JH and JK)**
			  - Frontiers Journal **(JK)**
			  - Other topics?

12	13.45	14.45	**CAPACITY DEVELOPMENT (AL-L, RZ)** - Update on OTGA OBPS course - Capacity Development webpage - YouTube channel for tutorials and other training videos - Webinars - discuss who is responsible - The bad, the worse and the ugly (when things go wrong and what we can learn) - Teaming and collaborations - Capacity Development proposal for NORAD, other funding options
	14.15	15.15	**Break**
13	14.45	15.45	**OBP-SYSTEM Review (JP; WP leads)** - **Open discussion** on 'the System' perceptions - - responsibilities - updating WP co-leads (incl. WP8)

14	15.15	16.15	**TASK TEAMS Status/Reviews (MB)**
			- OBPS Task Team 21-01: Diversity, Equity, and Inclusivity in Ocean Best Practices Development (**MB, CH**)
			- OBPS Task Team 21-02: Value Chain Analysis and KPI Development addressed below
			- OBPS Task Team 21-03: Omics/eDNA Protocol Management (**PLB virtual**)
			- OBPS Task Team 22-01: Coastal Observations in Under-resourced Countries (**MB**)
			- OBPS Task Team 21-02: Value Chain Analysis and KPI Development (**CMM**)
			    - Lessons learned and information available from the metrics we collected. KPIs theme is an important part of funding activities
			
			Proposals: Task team on Best Practices and Standards (**JK**)
			      Task Team on Decision Trees (**JP**)
			
			Decisions
			Task Team: Coastal Observations in Under-resourced Countries
			Task Team on Decision Trees - updated proposal approval
			Task team on Best Practices and Standards

	1630	17.30	**ADJOURN**
		19:30	**Dinner (L'Escudella, 41 avenue de Ségur)**
			FRIDAY 02 DECEMBER 2022
15	08.00	09.00	*Presentation on Modeling by Enrique Alvarez (remote)* (**JP**)

16	08.30	09.30	**OCEAN PRACTICES FOR THE DECADE (JP/JK)**
			Presentation: Ocean Decade by Alison Clausen + Q & A
			OBPS brief review - Ambassadors
			Discussion
			    - Leadership
			    - Next steps and implications for the OBPS 2023 work plan

	09.30	10:30	**Break**
17	09.45	10.45	**ELECTION OF CO-CHAIRS and CO-CHAIR-ELECTS 2023-2024 (JP)** **Decisions**
18	10:00	11:00	**DATE AND PLACE OF THE SG-OBPS-V MEETING 2023 (PS)**
19	10.15	11.30	**SUMMARY and WORK PLAN 2023 (JK)** **Decision** Approval of work plan and budget 2023
20	11.30	12.30	**CLOSE OF THE MEETING (JP)**