IOC/EC-55/5.1.Doc(1)

Paris, 16 May 2022 Original: English



INTERGOVERNMENTAL OCEANOGRAPHIC COMMISSION (of UNESCO)

Fifty-fifth Session of the Executive Council UNESCO, Paris, 14–17 June 2022

Item 5.1 of the Provisional Agenda

PROPOSED REVISION OF THE IOC RULES OF PROCEDURE

FIRST DRAFT

<u>Summary</u>

In conformity with Resolution A-31/2, this document contains the first draft of the proposed revision of the IOC Rules of Procedure for consideration by the Executive Council with a view of preparing the final version for adoption by the IOC Assembly at its 32nd session. A summary of proposed revisions compared to the Rules as they currently stand is available in annex to the document.

For additional information on the background and rationale, please refer to the Report of the Chair of the Intersessional Financial Advisory Group (intersessional period December 2021–June 2022) (IOC/EC-55/5.1.Doc(2)).

<u>Decision proposed</u>: After an introduction and discussion in plenary under item 5.1, the Executive Council is invited to take note of this document and consider the draft decision referenced as Dec. EC-55/3.1 in the Provisional Action Paper (document IOC/EC-55/AP). The document will then be subject to an in-depth review by the sessional statutory open-ended Financial Committee and the decision reflected in the Draft Resolution that the Financial Committee will be submitting to the Executive Council for adoption under item 5.2 in accordance with paragraph 15 of the Draft Revised Guidelines for the Preparation and Consideration of Draft Resolutions (IOC/INF-1315).

1. In 2021 the IOC Assembly at its 31st session adopted Resolution A-31/2 initiating the revision of the Rules of Procedure to align them with the prevailing United Nations best practices, adapt them to on-line meetings, making necessary clarifications and aligning language versions. The first draft of the proposed revision of the IOC Rules of Procedure is presented below for consideration by the Executive Council.

RULES OF PROCEDURE

In 2000 the Intergovernmental Oceanographic Commission undertook the revision of its Rules of Procedure to make them compatible with the new Statutes of the Commissionadopted in 1999*. The present Rules of Procedure were adopted by the IOC Assembly at its 21st Session on 11 July 2001 through Resolution XXI-4.

[A new paragraph will be added once the current revision process is finalised]

The text is final and includes a set of technical arrangements for elections as Appendix I. The electoral groupings of IOC Member States and the distribution of Member States seats at the Executive Council per electoral groups are available as online Appendices II & III respectively.

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I. GENERAL PROVISIONS

I.1. MEMBERSHIP OF THE COMMISSION

Rule 1 [1]

The Intergovernmental Oceanographic Commission (hereinafter called "the Commission") is composed of States that have given notification in accordance with the procedure laid down in the Statutes of the Commission.

I.2. OFFICERS

Rule 2 [13]

- 1. The Officers of the Commission shall be the Chairperson and five Vice-Chairpersons.
- 2. The Chairperson shall be elected from individuals nominated for their personal qualifications. The nomination of those individuals shall be done by their respective States and seconded by two other Member States.
- 3. The Chairperson shall not act as representative of its State at any of the sessions or other activities of governing bodies of the Commission.

The five Vice-Chairpersons shall be nationals of Member States of different electoral groups (listed in Appendix II to these Rules of Procedure) and shall be elected in a single ballot following the procedure set forth in Appendix I to these Rules of Procedure.

Rule 3 [14]

The Chairperson and Vice-Chairpersons shall decide which Vice-Chairperson will be called upon if the Chairperson is unable to act at any session of the Assembly or the Executive Council, or during any part of such session. If neither the Chairperson nor any of the Vice-Chairpersons are able to act as Chairperson, the Executive Secretary shall act as Chairperson until the Assembly or the Executive Council as the case may be, designate an Acting Chairperson. No other business shall be conducted by the Assembly or the Executive Council until it has so designated its Acting Chairperson. An Acting Chairperson shall have the same powers and duties as the Chairperson.

Rule 4 [15]

A Vice-Chairperson acting as Chairperson in the sessions of the Assembly or the Executive Council shall not, at the same session, act as a representative of its State. In such a case the Member State concerned may designate another representative.

Rule 5 [16]

- 1. If the Chairperson can no longer hold office for any reason, the Vice-Chairperson identified in accordance with Rule 3 [14] shall become Chairperson for the term of office. If this Vice-Chairperson can no longer hold office, one of the other Vice-Chairpersons, in the order decided upon under Rule 3 [14], shall become Chairperson for the term of office.
- 2. If a Vice-Chairperson assumes the responsibilities of Chairperson, or is no longer able to hold office, the Chairperson and the remaining Vice-Chairpersons shall reallocate the responsibilities previously carried by that Vice-Chairperson to other Officers as appropriate.

Rule 6 [17]

The Chairperson and each Vice-Chairperson shall be eligible for re-election in their capacity as Chairperson or Vice-Chairperson, but only once for successive terms. The Officers of the Commission shall act in accordance with the Guidelines on the Responsibilities of the Officers of the Intergovernmental Oceanic Commission.¹

I.3. Committees, subsidiary and other bodies

Rule 7 [24]

- The Assembly or the Executive Council, shall determine the need and terms of reference of the primary subsidiary bodies (committees, subcommissions and regional committees), as well as approve the creation, terms of reference and the expected lifetime of secondary subsidiary bodies (groups of experts and task teams). In exceptional cases the Assembly and the Executive Council may determine the need for, and terms of reference of, the groups of experts. The Assembly and the Executive Council shall take into account the need for broad geographical participation and appropriate expertise in such bodies. At each of its ordinary sessions, the Assembly can review terms of reference and continuing requirement for each of these bodies and make changes and decisions as necessary.
- 2. The primary subsidiary bodies and those established on exceptional basis shall meet in accordance with the relevant decisions of the Assembly or the Executive Council.

Rule 8 [25]

- 1. Member States of the Commission should be invited to participate in the work of primary subsidiary bodies and shall inform the Executive Secretary of the names of their representatives or nominees. The same procedure is applied to the bodies established on exceptional basis. Composition of secondary subsidiary bodies is determined by primary subsidiary bodies in consultation with the Executive Secretary. Where applicable, the designation of representatives should be continuous for the period specified in the Terms of Reference for subsidiary bodies. The Executive Secretary shall also be informed in a timely manner of any change made in such representation.
- 2. The Assembly or the Executive Council can establish subsidiary bodies jointly with other organizations as stated in Article 9.2 of the Statutes. In such cases, the Terms of Reference, the membership and the expected lifetime will be established, and any subsequent reviews and changes carried out, in consultation with the other organization(s) involved. No decisions affecting the joint bodies will be undertaken or expected, without such consultations.
- 3. Unless otherwise designated by the Assembly or the Executive Council or, in the case of joint bodies, otherwise agreed upon, the Chairperson of each subsidiary body shall be elected by the body concerned.
- 4. The Assembly, the Executive Council, or any subsidiary body may elect Rapporteurs.
- 5. Whenever feasible, committees, subsidiary or other bodies shall carry out their work by correspondence.

¹ The Guidelines on the Responsibilities of the Officers of the Commission were endorsed by the IOC Assembly at its 30th session on 4 July 2019 through Resolution XXX-3 (IOC/INF-1166 Add).

Rule 9 [26]

- 1. Member States acting individually should take into account the scientific and technical character of the purposes and functions of the Commission when nominating members to the Commission's subsidiary bodies.
- 2. Member States shall make the nominations, when applicable, through the official designated national coordinating body specified for liaison with the Commission.

I.4. Secretariat

Rule 10 [27]

The Executive Secretary shall direct the personnel of the Secretariat provided in accordance with Article 8 of the Statutes of the Commission, as well as other personnel as may be made available in accordance with applicable regulations, rules and procedures.

Rule 11 [28]

The Executive Secretary shall act with the instructions provided by the Assembly and the Executive Council and in accordance with the Statutes.

Rule 12 [29]

The Executive Secretary shall ensure the convening and servicing of all sessions of the Assembly, of the Executive Council and of primary and secondary subsidiary bodies of the Commission. The Executive Secretary shall also ensure that appropriate arrangements are concluded for the convening and servicing of subsidiary bodies established or convened by the Commission jointly with other organizations. The Executive Secretary or designate shall act as the Secretary at each session of the Assembly, of the Executive Council and of subsidiary bodies of the Commission and shall participate appropriately in any body established or convened jointly.

Rule 13 [30]

The Executive Secretary or designate may make oral as well as written statements to the Assembly, the Executive Council and any subsidiary body concerning any question under consideration.

Rule 14 [31]

The Executive Secretary shall ensure the application of the decisions of the Assembly and of the Executive Council, and appropriate instructions contained therein by *inter alia:*

- (a) on behalf of the Commission submitting to the Director-General and the Governing Bodies of UNESCO policy decisions adopted by the Governing Bodies of IOC;
- (b) in accordance with the functional autonomy status of IOC within UNESCO, transmitting to the Director-General the Programme and Budget Resolution adopted by the Assembly of IOC, and related staffing requirements;
- (c) on behalf of the Commission liaising on matters of common interest, with the relevant Sectors, Divisions, Units or Sections of UNESCO mainly in connection with the implementation of the IOC programme of work;
- in his capacity as Assistant Director-General of UNESCO, liaising with UNESCO's Administration to ensure the status of IOC as an autonomous body within UNESCO;
- (e) notifying all concerned of the Assembly and the Executive Council decisions;

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- (f) preparing and distributing the necessary reports and documents and providing the requisite information on the actions, requirements, budget, expenditures and financial and other resources of the Commission;
- (g) taking steps for the necessary coordination of various actions of the Commission;
- (h) maintaining working relations with Member States of the Commission and with international organizations and bodies concerned with the work of the Commission;
- (i) arranging for appropriate representation of the Commission at meetings of other organizations and bodies whose work is of interest to the Commission;
- (j) liaising with the Chairperson, and through the Chairperson with the Vice-Chairpersons as appropriate, on progress and results.

Rule 15 [32]

The Executive Secretary or designate may participate in such inter-secretariat bodies as may be established in accordance with Article 11 of the Statutes.

I.5. Languages

Rule 16 [33]

- 1. The official languages of the Commission shall be English, French, Russian and Spanish.
- 2. English, French, Russian and Spanish shall be the working languages for documentation and interpretation at sessions of the Assembly and the Executive Council of the Commission.
- 3. Documentation needed for the work of any subsidiary body shall be provided in the appropriate working languages according to the needs of the Member States of the Commission represented on such bodies, or of the individual experts, which are members of them.
- 4. Interpretation needed for conducting meetings of subsidiary bodies shall be provided in the appropriate working languages according to the needs of the representatives of Member States of the Commission or of the individual expert members participating at such meetings.

Rule 17 [34]

Any speaker may speak in a language other than the working languages currently in use for a particular session of the Assembly or of the Executive Council or any committee, subsidiary or other body on the condition that the speaker provides for interpretation into one or another of the said working language(s) of the particular session.

I.6. Conduct of business

Rule 18 [37]

- 1. A simple majority of the Member States of the Commission shall constitute a quorum in the Assembly.
- 2. A simple majority of the members of the Executive Council and of subsidiary bodies shall constitute a quorum.

Rule 19 [38]

1. The Chairperson shall declare the opening and closing of each session, direct the discussions, ensure observance of these Rules of Procedure, accord the right to speak, put

questions to the vote and announce decisions. He shall rule on points of order and, subject to these Rules, shall control the proceedings and the maintenance of order.

2. The Chairperson shall strive to work by consensus.

Rule 20 [39]

The Chairperson shall call upon speakers in the order in which they have expressed the desire to speak.

Rule 21 [40]

During the discussion on any matter, a Member State of the Commission participating in the Assembly, or a member of the Executive Council, or subsidiary body, as the case may be, may at any time raise a point of order, and the point of order shall be forthwith decided by the Chairperson. Any such member may appeal against the ruling of the Chairperson which can only be overruled by a majority of the members present and voting. Such member may not, in raising a point of order, speak on the substance of the matter under discussion.

Rule 22 [41]

Subject to Rule 21 [40], the following motions shall have precedence in the following order over all other proposals or motions before the meeting:

- (a) to suspend the meeting;
- (b) to adjourn the meeting;
- (c) to adjourn the debate on the item under discussion;
- (d) to close the debate on the item under discussion.

Rule 23 [42]

Draft resolutions for consideration by the Assembly or the Executive Council shall be submitted in writing to the Resolutions Committee. Accepted draft resolutions shall be given to the Executive Secretary for translation into the working languages of the Commission. Proposals for amendment of such draft resolutions may be submitted in writing or orally during the discussion. Draft resolutions should be prepared and considered in accordance with the Revised Guidelines for the Preparation and Consideration of Draft Resolutions.²

Rule 24 [35]

Meetings of the Assembly or the Executive Council shall be open unless the Assembly or the Executive Council decides otherwise.

1.7. Voting

Rule 25 [43]

 Unless otherwise provided in these Rules of Procedure, or unless the Assembly or the Executive Council shall decide that a two-thirds majority of the members present and voting is required on a particular matter, decisions shall be made by a simple majority of the members present and voting.

² IOC/INF-1315, 12 March 2014.

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2. Decisions whether a particular matter, not specified in these Rules of Procedure, shall require a two-thirds majority of the members present and voting at the Assembly or the Executive Council, shall be made by a simple majority of the members present and voting.

Rule 26 [44]

For the purpose of these Rules, the phrase "members present and voting" means members casting an affirmative or negative vote. Members who abstain from voting are considered as not voting.

Rule 27 [45]

Voting shall normally be by show of hands, except that any member may request a roll call. The vote and abstention of each member participating in a roll call shall be inserted in the record.

Rule 28 [46]

- 1. When an amendment is moved to a proposal, the amendment shall be voted on first. When two or more amendments are moved to a proposal, there shall first be a vote on the amendment furthest removed from the original proposal and then on the amendment next furthest therefrom, and so on, until all amendments have been put to a vote. If one or more amendments are adopted, the amended proposal shall then be voted on. If no amendment is adopted, the proposal shall be put to the vote in its original form.
- 2. A motion is considered an amendment to a proposal if it merely adds to, deletes from or revises part of that proposal.

Rule 29 [47]

If a vote is equally divided, in voting not concerned with elections, the proposal shall be regarded as rejected.

I.8. Reports

Rule 30 [48]

- A draft Summary Report of a session of the Assembly or the Executive Council shall be submitted by the Executive Secretary in the working languages of the Commission, before the closing dates of such sessions, and approved. If, however, a part of such draft Summary Report has not yet been approved during the session, it shall be done by correspondence as soon as possible.
- 2. The approved Summary Report of a session of the Assembly or the Executive Council shall be completed in final form and in the working languages of the Commission, by the Secretariat, taking into account all comments received concerning the draft.
- 3. Each primary subsidiary body or other body if so requested by the IOC Governing Bodies shall submit to the next ordinary session of the Assembly a short and concise report on its work since the last such report, containing the following elements: election of officers; decisions; financial implications; a list of recommendations; major achievements and problems occurred during the intersessional period; list of participants and annexes as needed.

Rule 31 [49]

The Executive Secretary shall submit to each session of the Assembly and the Executive Council a report on the work accomplished since the previous session.

I.9. Representation of the Commission

Rule 32 [50]

Any person called upon to represent the Commission before any external authority shall act in that capacity only and not on behalf of their respective State.

Rule 33 [51]

- 1. The Chairperson, or a designated Vice-Chairperson, or the Executive Secretary, shall represent the Commission at any inter-agency body established by the organizations of the United Nations system, or other organizations referred to in Article 2.2 of the Statutes of the Commission and concerned wholly or in part with the support and programme of the Commission, or with its resources and activities, or with furthering the common aspects of the work of the Commission and those organizations.
- 2. The Chairperson or designated Vice-Chairperson shall report on such attendance to the Assembly or the Executive Council of the Commission.
- 3. The Executive Secretary of the Commission shall represent the Commission in meetings of United Nations and the organizations of the United Nations system, as well as in meetings concerned wholly or in part with the duties laid down under Part I.4 (Secretariat) of these Rules of Procedure.

I.10.Relations with international organizations

Rule 34 [52]

- Intergovernmental organizations not within the United Nations system and non-governmental organizations falling in the following categories, as well as advisory bodies to the Commission, may be invited by the Executive Secretary, in accordance with the decisions of the Assembly or the Executive Council, to participate in the work of the Commission, or, as the case may be, in the sessions of the Assembly, of the Executive Council or of primary or secondary subsidiary bodies:
 - intergovernmental organizations active or interested in marine science affairs whose collaboration can help advance the work and objectives of the Commission and whose members are Member States of an organization of the United Nations system;
 - (b) non-governmental organizations active or interested in marine science affairs whose collaboration can help advance the work and objectives of the Commission.
- 2. In accordance with the decisions of the Assembly, the Executive Council may authorize the Chairperson, or the Executive Secretary on behalf of the Commission, to establish effective working relationships with the organizations meeting the conditions in paragraph 1 of this Rule.
- 3. Representatives of intergovernmental organizations not within the United Nations system and of non-governmental organizations may participate, without the right to vote, in the sessions of the Assembly and appropriate sessions of the Executive Council or of any subsidiary body and may make oral or written statements on matters within their respective competence.

I.11. Finance

Rule 35 [53]

- 1. The Assembly or the Executive Council may accept or reject any offer of any voluntary contribution to the Special Account of the Commission, the expenditure of which has been restricted or designated for specific purposes by the contributor.
- 2. Allocations to programmes of the Commission from voluntary contributions and from the regular budget shall be made following decisions of the Assembly.
- 3. Funds so allocated shall be expended under the authority of the Executive Secretary.

I.12. Recommendations for Amendments of the Statutes

Rule 36 [54]

- Any Member State of the Commission may communicate a proposal for the amendment of the Statutes of the Commission to the Executive Secretary at least eight months in advance of the session of the Assembly at which it is proposed it be acted upon. The Executive Secretary shall communicate any such proposal, on its receipt, to all Member States and to the organizations specified in Article 2.2 of the Statutes.
- 2. The Executive Council shall consider any proposal submitted and shall report thereon to the Assembly, giving its recommendation as to whether the proposal should be adopted, rejected or modified. The recommendation of the Executive Council shall be circulated at least three months prior to the session of the Assembly.
- 3. A majority of all Member States of the Commission shall be required for the adoption of a recommendation for the amendment of the Statutes.

II. THE ASSEMBLY

II.1. Membership and Sessions

Rule 37 [2]

Each Member State of the Commission shall notify the Executive Secretary of the Commission of the names of its designated representatives, alternates and advisers for each session of the Assembly.

Rule 38 [3]

The Assembly shall meet in extraordinary session if it so decides or if summoned by the Executive Council, or at the request of at least one- third of the Member States of the Commission, which have submitted their requests to the Executive Secretary at least four months in advance of the date proposed.

Rule 39 [4]

On the proposal by the Executive Council, the Assembly shall fix the place of the next ordinary session of the Assembly. The Executive Council shall fix the place of the extraordinary sessions of the Assembly except for the extraordinary sessions requested by Member States in accordance with Rule 38 [3]. For the latter the Executive Secretary shall fix the place of the extraordinary session in consultation with the Officers of the Commission and the Member States requesting the extraordinary session.

Rule 40 [5]

Any Member State of the Commission, or any international organization specified in Article 2.2 of the Statutes, may invite the Assembly to hold an ordinary or extraordinary session in the territory of such Member States, or at the headquarters of such organization as the case may be. The Executive Secretary shall inform the Executive Council of all such invitations.

Rule 41 [6]

The opening date of an ordinary session shall be fixed by the Executive Secretary under guidance from the Executive Council and taking into account any preference which the Assembly may have expressed previously. The opening date of an extraordinary session shall be fixed by the Executive Secretary after consultation with the Officers of the Commission.

Rule 42 [7]

The Executive Secretary shall notify Member States of the Commission and organizations cooperating and contributing to the work of the Commission, as well as States not Members of the Commission, having expressed interest to participate in a session of the Assembly not less than five months in advance of the date and place of an ordinary session and, if possible, not less than three months in advance of the date and place of an extraordinary session.

II.2. AGENDA OF THE ASSEMBLY

Rule 43 [8]

- 1. The Provisional Agenda of an ordinary session of the Assembly shall be made up of items requiring a decision by the Assembly and shall include:
 - (a) statement of the Chairperson on the state of IOC;
 - (b) report by the Executive Secretary on programme implementation;
 - (c) report by the Executive Secretary on Programme and Budgetfor the next biennium;
 - (d) items whose inclusion has been decided by the Assembly itself;
 - (e) items proposed by any Member State of the Commission;
 - (f) items proposed by the Executive Council;
 - (g) items proposed by the Executive Secretary of the Commission;
 - (h) items proposed by the Executive Head of any organization of the United Nations system on behalf of that organization, in particular the organizations referred to in Article 2.2 of the Statutes:
 - (i) items proposed by other organizations invited to participate in the work of the Commission;
 - (j) review of reports and composition of its subsidiary bodies, as covered in Rules 7 [24], 31 [49.1] and 48 [49.2].
- 2. The provisional agenda of an extraordinary session shall include only the items for whose consideration the extraordinary session was convened.
- 3. The Provisional Agenda of a session of the Assembly shall be prepared by the Executive Secretary in accordance with decisions of the Executive Council.
- 4. The Provisional Agenda of a session shall be circulated at the same time as the notice of the date and place of session.

Rule 44 [9]

Any Member State or organization cooperating and contributing to the work of the Commission may at least two months before the datefixed for the opening of the session, request the inclusion of supplementary items on the Provisional Agenda. The Executive Secretary shall, upon receipt, circulate the requests for inclusion of supplementary items on the Provisional Agenda.

Rule 45 [10]

- 1. At the beginning of each session, the Assembly shall adopt the Agenda for that session.
- 2. After the adoption of the Agenda, the Assembly may modify the order of items or add or delete items. A two-thirds majority of the members present and voting shall be required for the addition or deletion of any item. The discussion of any item so added to the Agenda shall, at the request of any Member State of the Commission, be deferred for a period at least of three days after its inclusion in the Agenda.

Rule 46 [11]

- 1. Documentation required for consideration of the various items on the provisional agenda of a session of the Assembly shall be sent not less than two months before the opening of an ordinary session and not less than one month before the opening of an extraordinary session.
- 2. Any Member State of the Commission and organization cooperating and contributing to the work of the Commission requesting the inclusion of a supplementary item on the Provisional Agenda shall at the same time submit to the Executive Secretary documentation for the consideration of the item. The Executive Secretary shall circulate such documentation as soon as possible, but not less than twenty days prior to the opening date of the session, together with any additional documentation that may be considered necessary.

II.3. ORGANIZATION OF THE ASSEMBLY

Rule 47 [12]

- 1. During the course of a session, the Assembly shall establish such committees and such other subsidiary bodies as may be required for the transaction of its business.
- 2. The Committees of the Assembly shall include a Nominations Committee, a Resolutions Committee, upon the proposal of the Executive Council pursuant to Rule 51.2 [19.2], and a Financial Committee.
- 3. A Financial Committee shall be established by the Assembly and be open to all Member States of the Commission.

II.4. Reports

Rule 48 [49.2]

The Assembly shall submit a Summary Report on the Commission's activities and other reports as necessary to the General Conference of UNESCO.

III THE EXECUTIVE COUNCIL

III.1 MEMBERSHIP AND REPRESENTATION

Rule 49 [18]

- 1. The Executive Council shall consist of the Chairperson, the five Vice-Chairpersons and a number of representatives of Member States of the Commission elected by the Assembly in accordance with Article 7 of the Statutes of the Commission and following the procedure set forth in Appendix I of these Rules of Procedure. States member of the Executive Council shall be eligible for re- election.
- 2. In accordance with Article 7A.1 of the Statutes the Executive Council shall encompass a maximum of forty Member States seats on the Executive Council (including those of the Member States represented by the Officers), which shall be distributed among the electoral groups | { listed in Appendix II to these Rules of Procedure according to the distribution of Member States seats at the Executive Council per electoral group listed in Appendix III to these Rules of Procedure.
- 3. The distribution of seats shall be updated when the circumstances so justify.
- 4. In accordance with Article 6B.6 of the Statutes, the Nominations Committee shall present information relating to the existing and equitable geographical distribution of Member States on the Executive Council prior to the elections. The above-mentioned information shall include as necessary:
 - (a) an updated listing of the IOC electoral groups;
 - (b) an updated listing of the distribution of seats on the Executive Council among the electoral groups.
- 5. Each State member of the Executive Council shall designate and may replace its representative on the Executive Council by informing the Executive Secretary.
- 6. If the Chairperson or a Vice-Chairperson is unable to attend any session of the Executive Council, the State of which he is a national shall be entitled to designate a representative who shall represent that State for the session but who shall not act as Chairperson or Vice-Chairperson.

Rule 50 [36.1 and 36.3]

- 1. Representatives of Member States of the Commission which are not members of the Executive Council or of a subsidiary body may participate, without the right to vote, in the sessions of such Executive Council or a subsidiary body.
- 2. The retiring Chairperson may participate as ex officio Past Chairperson, without the right to vote, in sessions of the Executive Council until a new Chairperson is elected. On these occasions the Past Chairperson shall not represent the Member State of which he/she is a national. Alternatively, he/she may participate in such sessions of the Executive Council as a representative of his/her Member State.

III.2 Sessions

Rule 51 [19]

1. The Executive Council can hold ordinary and extraordinary sessions.

- 2. The Executive Council shall hold two ordinary sessions during the interval between ordinary sessions of the Assembly at times and places to be determined by the Council. One such session shall be held immediately prior to the opening date of the next ordinary session of the Assembly. At this session the Executive Council is given a task of a steering committee. Among these tasks the Executive Council shall propose the composition of the Nominations and Resolutions Committees to the Assembly, as specified in Rule 47.2 [12.2].
- 3. Extraordinary sessions may be convened by decision of the Executive Council, or of one-third of its members, or at the request of the Officers of the Commission who have submitted such a request to the Executive Secretary at least four months before the proposed date. Any request should mention the agenda or agenda item required. The place and date of extraordinary sessions shall be decided by the Executive Council, or by the Executive Secretary in consultation with the Officers of the Commission and Member States requesting an extraordinary session.

Rule 52 [20]

The Executive Secretary shall notify the Members of the Executive Council, other Member States of the Commission and the organizations cooperating and contributing to the work of the Commission, invited to participate in a session of the Executive Council, not less than two months in advance of the opening date of the session.

III.3 Agenda of the Executive Council

Rule 53 [21]

- 1. The Executive Council shall exercise the responsibilities delegated to it by the Assembly, acting on its behalf in the implementation of the decisions.
- 2. The Provisional Agenda of an ordinary session of the Executive Council shall be prepared by the Executive Secretary in consultation with the Officers of the Commission and shall be made up only of items requiring a decision by the Executive Council and as such may include:
 - (a) items whose inclusion has been referred to by the Assembly;
 - (b) items whose inclusion has been decided by the Executive Council itself;
 - (c) items proposed by the Executive Secretary of the Commission;
 - (d) items proposed by any Member State of the Commission;
 - (e) items proposed by the Executive Head of any organization referred to in Article 2.2 of the Statutes;
 - (f) items proposed by other organizations invited to participate in the work of the Commission;

Proposals made in accordance with subparagraphs (c) to (f) should include an explanation why the decision of the Executive Council is required.

- 3. The Provisional Agenda of an extraordinary session of the Executive Council shall be prepared by the Executive Secretary and shall include only the items for whose consideration the extraordinary session was convened.
- 4. The Provisional Agenda of a session of the Executive Council shall be circulated at the same time as the notice of the date and place of the session, together to the fullest extent possible, with the documentation required for consideration of the various items on the Provisional Agenda.

Rule 54 [22]

- 1. At the beginning of each session the Executive Council shall adopt the agenda of that session.
- 2. After the adoption of the agenda, the Executive Council may modify the order of items on such agenda or add or delete items. A two-thirds majority of the members present and voting shall be required for the addition or deletion of any item on the adopted agenda.
- 3. The discussion of any new item so added to the agenda shall, at the request of any member of the Executive Council, be deferred for a period of at least two days after its inclusion in the agenda.

III.4 Consultation by Correspondence

Rule 55 [23]

Following the instructions of the Executive Council the Chairperson or the Executive Secretary may consult Member States of the Commission by correspondence on substantial matters prior to taking action and may establish a reasonable time limit for replies.

IV. RULES OF PROCEDURE: AMENDMENTS AND SUSPENSION

IV.1 Amendments

Rule 56 [55]

- 1. Without prejudice to paragraphs 2 and 3 below, these Rules may be amended only by a decision of the Assembly adopted by a majority of all Member States of the Commission present and voting.
- 2. The Rules in Part III (The Executive Council) may only be amended by a decision of the Assembly pursuant to paragraph 1, on the basis of a proposal by the Executive Council adopted by a majority of the Members of the Council present and voting.
- 3. Any of the Rules otherwise pertaining to the organization, functioning and competences of the Executive Council, may only be amended by a decision of the Assembly pursuant to paragraph 1, on the basis of a proposal by the Executive Council adopted by a majority of the Members of the Council present and voting, insofar as they relate to the Executive Council.

IV.2 Suspension

Rule 57 [56]

- 1. Without prejudice to paragraphs 2 and 3 below, any of these Rules may be suspended only by a decision of the Assembly, adopted by a majority of all Member States of the Commission present and voting.
- 2. Any of the Rules in Part III (The Executive Council) may be suspended only by a decision of the Executive Council, adopted by a majority of the Members of the Council present and voting.
- 3. Any of the Rules otherwise pertaining to the organization, functioning and competences of the Executive Council, may be suspended only by a decision of the Executive Council, adopted by a majority of the Members of the Council present and voting, insofar as they relate to the Executive Council.

ANNEX

SUMMARY OF PROPOSED REVISIONS

Current IOC Rules of Procedure (IOC/INF-1166, 2001)	Proposed reorganisation and adaptation of the IOC Rules of Procedure	Remarks ³
RULES OF PROCEDURE	RULES OF PROCEDURE	It is suggested that a table of content be added.
In 2000 the Intergovernmental Oceanographic Commissionundertook the revision of its Rules of Procedure to make them compatible with the new Statutes of the Commissionadopted in 1999*. The present Rules of Procedure were adopted by the IOC Assembly at its 21st Session on 11 July 2001 through Resolution XXI-4.	In 2000 the Intergovernmental Oceanographic Commission undertook the revision of its Rules of Procedure to make them compatible with the new Statutes of the Commission adopted in 1999*. The present Rules of Procedure were adopted by the IOC Assembly at its 21st Session on 11 July 2001 through Resolution XXI-4.	
		A new paragraph will be added once the current revision process is finalised based on the following:
		In 2021 the IOC Assembly at its 31 st session adopted Resolution A-31/2 initiating the revision of the Rules of Procedure to align them with the prevailing United Nations best practices, adapt them to on-line meetings, making necessary clarifications and aligning language versions. The present Rules of Procedure were adopted by the IOC Assembly at its 32 nd session on DD.MM.YYYY through Resolution A-32/X.

³ Remarks also include a non-exhaustive set of comments by legal experts indicating where Member States may wish to consider the benefit of further clarifications, requiring a more in-depth review of the Rules.

Current IOC Rules of Procedure (IOC/INF-1166, 2001)	Proposed reorganisation and adaptation of the IOC Rules of Procedure	Remarks ³
With the exception relevant to the procedure of adopting resolutions for which a further revision is under way, the text is final and includes a set of technical arrangements for elections as Appendix I and the geographical groupings of IOC Member States as Appendix II.	With the exception relevant to the procedure of adopting resolutions for which a further revision is under way, the text is final and includes a set of technical arrangements for elections as Appendix I. T—and—the geographical electoral groupings of IOC Member States and the distribution of Member States seats at the Executive Council by electoral groups are available as online Appendix II and Appendix III respectively.	Paragraph subject to revision after the adoption of new Rule 49. For reference, please see online documents: 'Groupings of IOC Member States for the Purpose of Election to the Executive Council' referred to as Appendix II (https://oceanexpert.org/document/3821) 'List of current States members at the IOC Executive Council by electoral groups' referred to as Appendix III. https://oceanexpert.org/document/3822
I. Membership of the Commission	I. GENERAL PROVISIONS	
	I.1 Membership of the Commission	
Rule 1	Rule 1	Rule 1 [1] New numbering of paragraphs is indicated with its correspondence to the old numbering in square brackets.
The Intergovernmental Oceanographic Commission (hereinafter called "the Commission") is composed of States that have given notification in accordance with the procedure laid down in the Statutes of the Commission.	The Intergovernmental Oceanographic Commission (hereinafter called "the Commission") is composed of States that have given notification in accordance with the procedure laid down in the Statutes of the Commission.	
II. Assembly	II. THE ASSEMBLY	It is suggested to gather the general rules and those which apply to both the Assembly and

Current IOC Rules of Procedure (IOC/INF-1166, 2001)	Proposed reorganisation and adaptation of the IOC Rules of Procedure	Remarks ³
		the Executive Council at the beginning. The rules specific to the Assembly are grouped in Part II further down in this text.
		It may be advisable to insert an article on the membership of the Assembly and observer participation. [the observer status is not clearly defined in the RoP (see also Section I.10 Relations with international organisations, 43.1.(i) [8.1(i)], 44 [9], 42 [7])]
Rule 2	Rule 37	Rule 37 [2]
Each Member State of the Commission shall notify the Executive Secretary of the Commission of the names of its designated representatives, alternates and advisers for each session of the Assembly.	Each Member State of the Commission shall notify the Executive Secretary of the Commission of the names of its designated representatives, alternates and advisers for each session of the Assembly.	
Rule 3	Rule 38	Rule 38 [3]
The Assembly shall meet in extraordinary session if it so decides or if summoned by the Executive Council, or at the request of at least one- third of the Member States of the Commission, which have submitted their requests to the Executive Secretary at least four months in advance of the date proposed.	The Assembly shall meet in extraordinary session if it so decides or if summoned by the Executive Council, or at the request of at least one- third of the Member States of the Commission, which have submitted their requests to the Executive Secretary at least four months in advance of the date proposed.	
Rule 4	Rule 39	Rule 39 [4]

Current IOC Rules of Procedure (IOC/INF-1166, 2001)	Proposed reorganisation and adaptation of the IOC Rules of Procedure	Remarks ³
On the proposal by the Executive Council, the Assembly shall fix the place of the next ordinary session of the Assembly. The Executive Council shall fix the place of the extraordinary sessions of the Assembly except for the extraordinary sessions requested by Member States in accordance with Rule 3. For the latter the Executive Secretary shall fix the place of the extraordinary session in consultation with the Officers of the Commission and the Member States requesting the extraordinary session.	On the proposal by the Executive Council, the Assembly shall fix the place of the next ordinary session of the Assembly. The Executive Council shall fix the place of the extraordinary sessions of the Assembly except for the extraordinary sessions requested by Member States in accordance with Rule 3 38. For the latter the Executive Secretary shall fix the place of the extraordinary session in consultation with the Officers of the Commission and the Member States requesting the extraordinary session.	
Rule 5	Rule 40	Rule 40 [5]
Any Member State of the Commission, or any international organization specified in Article 2.2 of the Statutes, may invite the Assembly to hold an ordinary or extraordinary session in the territory of such Member States, or at the headquarters of such organization as the case may be. The Executive Secretary shall inform the Executive Council of all such invitations.	Any Member State of the Commission, or any international organization specified in Article 2.2 of the Statutes, may invite the Assembly to hold an ordinary or extraordinary session in the territory of such Member States, or at the headquarters of such organization as the case may be. The Executive Secretary shall inform the Executive Council of all such invitations	
Rule 6	Rule 41	Rule 41 [6]
The opening date of an ordinary session shall be fixed by the Executive Secretary under guidance from the Executive Council and taking into account any preference which the Assembly may have expressed previously. The opening date of an extraordinary	The opening date of an ordinary session shall be fixed by the Executive Secretary under guidance from the Executive Council and taking into account any preference which the Assembly may have expressed previously. The opening date of an extraordinary	It would be advisable to refer also to the closing dates.

Current IOC Rules of Procedure (IOC/INF-1166, 2001)	Proposed reorganisation and adaptation of the IOC Rules of Procedure	Remarks ³
session shall be fixed by the Executive Secretary after consultation with the Officers of the Commission.	session shall be fixed by the Executive Secretary after consultation with the Officers of the Commission.	
Rule 7	Rule 42	Rule 42 [7]
The Executive Secretary shall notify Member States of the Commission and organizations cooperating and contributing to the work of the Commission, as well as States not Members of the Commission, having expressed interest to participate in a session of the Assembly not less than five months in advance of the date and place of an ordinary session and, if possible, not less than three months in advance of the date and place of an extraordinary session.	The Executive Secretary shall notify Member States of the Commission and organizations cooperating and contributing to the work of the Commission, as well as States not Members of the Commission, having expressed interest to participate in a session of the Assembly not less than five months in advance of the date and place of an ordinary session and, if possible, not less than three months in advance of the date and place of an extraordinary session.	
III. Agenda of the Assembly	II.2 Agenda of the Assembly	
Rule 8	Rule 43	Rule 43 [8]
1. The Provisional Agenda of an ordinary session of the Assembly shall be made up of items requiring a decision by the Assembly and shall include:		Assembly shall be made up of items requiring a decision by the Assembly and shall include",
(a) statement of the Chairperson on the state of IOC;	(a) statement of the Chairperson on the state of IOC;	inter alia, the "statement of the Chairperson on the state of IOC". It is not clear whether such a statement would require a decision.
(b) report by the Executive Secretary on programme implementation;	(b) report by the Executive Secretary on programme implementation;	·
(c) report by the Executive Secretary on Programme and Budget for the next	(c) report by the Executive Secretary on Programme and Budget for the next	

	Current IOC Rules of Procedure (IOC/INF-1166, 2001)	Proposed reorganisation and adaptation of the IOC Rules of Procedure		Remarks ³
	biennium;		biennium;	
(d)	items whose inclusion has been decided by the Assembly itself;	(d)	items whose inclusion has been decided by the Assembly itself;	
(e)	items proposed by any Member State of the Commission;	(e)	items proposed by any Member State of the Commission;	
(f)	items proposed by the Executive Council;	(f)	items proposed by the Executive Council;	
(g)	items proposed by the Executive Secretary of the Commission;	(g)	items proposed by the Executive Secretary of the Commission;	
(h)	items proposed by the Executive Head of any organization of the United Nations system on behalf of that organization, in particular the organizations referred to in Article 2.2 of the Statutes;	(h)	items proposed by the Executive Head of any organization of the United Nations system on behalf of that organization, in particular the organizations referred to in Article 2.2 of the Statutes;	
(i)	items proposed by other organizations invited to participate in the work of the Commission;	(i)	items proposed by other organizations invited to participate in the work of the Commission;	With respect to Rule 43.1.(i) [8.1i], it is not clear whether reference is made to
(j)	review of reports and composition of its subsidiary bodies, as covered in Rules 24 and 49.	(j)	review of reports and composition of its subsidiary bodies, as covered in Rules 24 7, 31 [49.1] and 48 49 [49.2].	organizations that participate in the work of the sessions of the Assembly. This comment also applies to Rule 44 [9].
iten	The provisional agenda of an raordinary session shall include only the ns for whose consideration the raordinary session was convened.	item	The provisional agenda of an aordinary session shall include only the as for whose consideration the aordinary session was convened.	
3. the	The Provisional Agenda of a session of Assembly shall be pre-pared by the	3. the	The Provisional Agenda of a session of Assembly shall be pre- pared by the	

Current IOC Rules of Procedure (IOC/INF-1166, 2001)	Proposed reorganisation and adaptation of the IOC Rules of Procedure	Remarks ³
Executive Secretary in accordance with decisions of the Executive Council.	Executive Secretary in accordance with decisions of the Executive Council.	
4. The Provisional Agenda of a session shall be circulated at the same time as the notice of the date and place of session.	4. The Provisional Agenda of a session shall be circulated at the same time as the notice of the date and place of session.	
Rule 9	Rule 44	Rule 44 [9]
Any Member State or organization cooperating and contributing to the work of the Commission may at least two months before the date fixed for the opening of the session, request the inclusion of supple mentary items on the Provisional Agenda. The Executive Secretary shall, upon receipt, circulate the requests for inclusion of supplementary items on the Provisional Agenda.	Any Member State or organization cooperating and contributing to the work of the Commission may at least two months before the datefixed for the opening of the session, request the inclusion of supplementary items on the Provisional Agenda. The Executive Secretaryshall, upon receipt, circulate the requests for inclusion of supplementary items on the Provisional Agenda.	
Rule 10	Rule 45	Rule 45 [10]
At the beginning of each session, the Assembly shall adopt the Agenda for that session.	At the beginning of each session, the Assembly shall adopt the Agenda for that session.	
2. After the adoption of the Agenda, the Assembly may modify the order of items or add or delete items. A two-thirds majority of the members present and voting shall be required for the addition or deletion of any item. The discussion of any item so added to the Agenda shall, at the request of any	2. After the adoption of the Agenda, the Assembly may modify the order of items or add or delete items. A two-thirds majority of the members present and voting shall be required for the addition or deletion of any item. The discussion of any item so added to the Agenda shall, at the request of any	

Current IOC Rules of Procedure (IOC/INF-1166, 2001)	Proposed reorganisation and adaptation of the IOC Rules of Procedure	Remarks ³
Member State of the Commission, be deferred for a period at least of three days after its inclusion in the Agenda.	Member State of the Commission, be deferred for a period at least of three days after its inclusion in the Agenda.	
Rule 11	Rule 46	Rule 46 [11]
1. Documentation required for consideration of the various items on the provisional agenda of a session of the Assembly shall be sent not less than two months before the opening of an ordinary session and not less than one month before the opening of an extraordinary session.	1. Documentation required for consideration of the various items on the provisional agenda of a session of the Assembly shall be sent not less than two months before the opening of an ordinary session and not less than one month before the opening of an extraordinary session.	
2. Any Member State of the Commission and organization cooperating and contributing to the work of the Commission requesting the inclusion of a supplementary item on the Provisional Agenda shall at the same time submit to the Executive Secretary documentation for the consideration of the item. The Executive Secretary shall circulate such documentation as soon as possible, but not less than twenty days prior to the opening date of the session, together with any additional documentation that may be considered necessary.	2. Any Member State of the Commission and organization cooperating and contributing to the work of the Commission requesting the inclusion of a supplementary item on the Provisional Agenda shall at the same time submit to the Executive Secretary documentation for the consideration of the item. The Executive Secretary shall circulate such documentation as soon as possible, but not less than twenty days prior to the opening date of the session, together with any additional documentation that may be considered necessary.	If this rule applies to extraordinary sessions, the deadline of 20 days would have an impact on Rule 42 [7] as it would entail that a notification for an extraordinary session cannot be sent less than 20 days prior to the opening of the session. [It should be made clear that it relates only to ordinary sessions because the agenda of an extraordinary session contain only the agenda items for which it needs to be convened cf Rule 53 [21.3]
IV. Organization of the Assembly	II.3 Organization of the Assembly	
Rule 12	Rule 47	Rule 47 [12]

Current IOC Rules of Procedure (IOC/INF-1166, 2001)	Proposed reorganisation and adaptation of the IOC Rules of Procedure	Remarks ³
During the course of a session, the Assembly shall establish such committees and such other subsidiary bodies as may be required for the transaction of its business.	1. During the course of a session, the Assembly shall establish such committees and such other subsidiary bodies as may be required for the transaction of its business.	
2. The Committees of the Assembly shall include a Nominations Committee, a Resolutions Committee and a Financial Committee (Ref. Rule 19.2).	2. The Committees of the Assembly shall include a Nominations Committee, a Resolutions Committee, upon the proposal of the Executive Council pursuant to Rule 51.2 [19.2], and a Financial Committee (Ref. Rule 19.2).	
3. A Financial Committee shall be established by the Assembly and be open to all Member States of the Commission.	3. A Financial Committee shall be established by the Assembly and be open to all Member States of the Commission.	
V. Officers	I.2 Officers	Rules 13 to 17 appear applicable to the Commission as such, i.e. the Assembly and the EC (see esp. Rules 14,15) and thus better included in Part I
Rule 13	Rule 2	Rule 2 [13]
The Officers of the Commission shall be the Chairperson and five Vice- Chairpersons.	1. The Officers of the Commission shall be the Chairperson and five Vice- Chairpersons.	It may be advisable to clarify the term of office of the Officers and their election by the Assembly (See article 6.A.5 of the Statutes).
2. The Chairperson shall be elected from individuals nominated for their personal qualifications. The nomination of those individuals shall be done by their respective States and seconded by two other Member States.	2. The Chairperson shall be elected from individuals nominated for their personal qualifications. The nomination of those individuals shall be done by their respective States and seconded by two other Member States.	In addition, this provision as well as other provisions of the RoP indicate that the Vice-Chairpersons are individuals and not States. In this regard, there may be a discrepancy with Article 7.A.1 of the Statutes which foresees that "[t]he Executive Council shall consist of up to 40 Member States, including

Current IOC Rules of Procedure (IOC/INF-1166, 2001)	Proposed reorganisation and adaptation of the IOC Rules of Procedure	Remarks ³
3. The Chairperson shall not act as representative of its State at any of the sessions or other activities of governing bodies of the Commission.	3. The Chairperson shall not act as representative of its State at any of the sessions or other activities of governing bodies of the Commission.	those Member States represented by the Chairperson and the five Vice-Chairpersons".
The five Vice-Chairpersons shall be nationals of Member States of different electoral groups (listed in Appendix II to these Rules of Procedure) and shall be elected in a single ballot following the procedure set forth in Appendix I to these Rules of Procedure.	4. The five Vice-Chairpersons shall be nationals of Member States of different electoral groups (listed in Appendix II to these Rules of Procedure) and shall be elected in a single ballot following the procedure set forth in Appendix I to these Rules of Procedure.	
Rule 14	Rule 3	Rule 3 [14]
The Chairperson and Vice-Chairpersons shall decide which Vice-Chairperson will be called upon if the Chairperson is unable to act at any session of the Assembly or the Executive Council, or during any part of such session. If neither the Chairperson nor any of the Vice-Chairpersons are able to act as Chairperson, the Executive Secretary shall act as Chairperson until the Assembly or the Executive Council as the case may be, designate an Acting Chairperson. No other business shall be conducted by the Assembly or the Executive Council until it has so designated its Acting Chairperson. An Acting Chairperson shall have the same powers and duties as the Chairperson.	The Chairperson and Vice-Chairpersons shall decide which Vice-Chairperson will be called upon if the Chairperson is unable to act at any session of the Assembly or the Executive Council, or during any part of such session. If neither the Chairperson nor any of the Vice-Chairpersons are able to act as Chairperson, the Executive Secretary shall act as Chairperson until the Assembly or the Executive Council as the case may be, designate an Acting Chairperson. No other business shall be conducted by the Assembly or the Executive Council until it has so designated its Acting Chairperson. An Acting Chairperson shall have the same powers and duties as the Chairperson.	It may be advisable to clarify whether the intent is that the Executive Secretary will act as chair during a meeting the sole purpose of which would be the designation of the Acting Chair.
Rule 15	Rule 4	Rule 4 [15]

Current IOC Rules of Procedure (IOC/INF-1166, 2001)	Proposed reorganisation and adaptation of the IOC Rules of Procedure	Remarks ³
A Vice-Chairperson acting as Chairperson in the sessions of the Assembly or the Executive Council shall not, at the same session, act as a representative of its State. In such a case the Member State concerned may designate another representative.	A Vice-Chairperson acting as Chairperson in the sessions of the Assembly or the Executive Council shall not, at the same session, act as a representative of its State. In such a case the Member State concerned may designate another representative.	
Rule 16	Rule 5	Rule 5 [16]
1. If the Chairperson can no longer hold office for any reason, the Vice-Chairperson identified in accordance with Rule 14 shall become Chairperson for the term of office. If this Vice-Chairperson can no longer hold office, one of the other Vice-Chairpersons, in the order decided upon under Rule 14, shall become Chairperson for the term of office.	1. If the Chairperson can no longer hold office for any reason, the Vice-Chairperson identified in accordance with Rule 443 shall become Chairperson for the term of office. If this Vice-Chairperson can no longer hold office, one of the other Vice-Chairpersons, in the order decided upon under Rule 443, shall become Chairperson for the term of office.	Rule 5.1 [16.1] refers to an order decided upon under Rule 3 [14]. However Rule 3 [14] does not set such an order.
2. If a Vice-Chairperson assumes the responsibilities of Chairperson, or is no longer able to hold office, the Chairperson and the remaining Vice-Chairpersons shall reallocate the responsibilities previously carried by that Vice-Chairperson to other Officers as appropriate.	2. If a Vice-Chairperson assumes the responsibilities of Chairperson, or is no longer able to hold office, the Chairperson and the remaining Vice-Chairpersons shall reallocate the responsibilities previously carried by that Vice-Chairperson to other Officers as appropriate.	This provision could be slightly reworded because the first case, i.e. the Vice-Chairperson assumes the responsibilities of the Chairperson, implies the absence of the Chairperson and therefore that the Chair would not be in a position to take a decision on the reallocation of responsibilities.
Rule 17	Rule 6	Rule 6 [17]
The Chairperson and each Vice- Chairperson shall be eligible for re-election in their capacity as Chairperson or Vice-	The Chairperson and each Vice-Chairperson shall be eligible for re-election in their capacity as Chairperson or Vice-Chairperson, but only once for successive terms. The Officers of the	A footnote has been added to this rule as follows: The Guidelines on the Responsibilities of the

Current IOC Rules of Procedure (IOC/INF-1166, 2001)	Proposed reorganisation and adaptation of the IOC Rules of Procedure	Remarks ³
Chairperson, but only once for successive terms.	Commission shall act in accordance with the Guidelines on the Responsibilities of the Officers of the Intergovernmental Oceanic Commission.	Officers of the Commission were endorsed by the IOC Assembly at its 30th session on 4 July 2019 through Resolution XXX-3 (IOC/INF-1166 Add).
VI. The Executive Council	III. THE EXECUTIVE COUNCIL	It is suggested to gather the general rules and those which apply equally to the Assembly and the Executive Council at the beginning. The rules specific to the Executive Council are grouped in Part III further down in this text.
Rule 18	Rule 49	Rule 49 [18]
1. The Executive Council shall consist of the Chairperson, the five Vice-Chairpersons and a number of representatives of Member States of the Commission elected by the Assembly in accordance with Article 7 of the Statutes of the Commission and following the procedure set forth in Appendix I of these Rules of Procedure. States member of the Executive Council shall be eligible for reelection.	1. The Executive Council shall consist of the Chairperson, the five Vice-Chairpersons and a number of representatives of Member States of the Commission elected by the Assembly in accordance with Article 7 of the Statutes of the Commission and following the procedure set forth in Appendix I of these Rules of Procedure. States member of the Executive Council shall be eligible for reelection.	
2. In accordance with Article 7A.1 of the Statutes the Executive Council shall encompass a maximum of forty Member States seats on the Executive Council (including those of the Member States represented by the Officers) shall be distributed among the electoral groups: (listed in Appendix II to these Rules of Procedure) as follows: Group I – 11 seats	2. In accordance with Article 7A.1 of the Statutes the Executive Council shall encompass a maximum of forty Member States seats on the Executive Council (including those of the Member States represented by the Officers), which shall be distributed among the electoral groups: {listed in Appendix II to these Rules of Procedure according to the distribution of Member States seats at the Executive Council per electoral	It is suggested that the 'Groupings of IOC Member States for the Purpose of Election to the Executive Council' referred to as Appendix II (https://oceanexpert.org/document/3821) be an online document for ease of updates. For ease of reference, the current distribution of seats by electoral group reads as follows: Group I – 10 seats Group II – 3 seats

Current IOC Rules of Procedure (IOC/INF-1166, 2001)	Proposed reorganisation and adaptation of the IOC Rules of Procedure	Remarks ³
Group II – 2 seats Group III – 9 seats Group IV – 9 seats Group V – 9 seats	group listed in Appendix III to these Rules of Procedure.) as follows: Group I = 11 seats Group II = 2 seats Group III = 9 seats Group IV = 9 seats Group V = 9 seats	Group III – 9 seats Group IV – 9 seats Group V – 9 seats
3. The above distribution of seats shall be updated when the circumstances so justify.	3. The [above] distribution of seats shall be updated when the circumstances so justify.	To be adjusted accordingly to the chosen option.
4. In accordance with Article 6B.6 of the Statutes, the Nominations Committee shall present information relating to the existing and equitable geographical distribution of Member States on the Executive Council prior to the elections. The above-mentioned information shall include as necessary:	4. In accordance with Article 6B.6 of the Statutes, the Nominations Committee shall present information relating to the existing and equitable geographical distribution of Member States on the Executive Council prior to the elections. The above-mentioned information shall include as necessary:	To be adjusted accordingly to the chosen option.
(a) an updated listing of the IOC electoral groups (see Appendix II to these Rules of Procedure);	(a) an updated listing of the IOC electoral groups (see Appendix II to these Rules of Procedure);	
(b) an updated listing of the distribution of seats on the Executive Council among the electoral groups (see paragraph 2 of this Rule).	(b) an updated listing of the distribution of seats on the Executive Council among the electoral groups (see [paragraph 2 of this Rule / Appendix II to these Rules of Procedure)].	
5. Each State member of the Executive Council shall designate and may replace its	5. Each State member of the Executive Council shall designate and may replace its	

Current IOC Rules of Procedure (IOC/INF-1166, 2001)	Proposed reorganisation and adaptation of the IOC Rules of Procedure	Remarks ³
representative on the Executive Council by informing the Executive Secretary.	representative on the Executive Council by informing the Executive Secretary.	
6. If the Chairperson or a Vice-Chairperson is unable to attend any session of the Executive Council, the State of which he is a national shall be entitled to designate a representative who shall represent that State for the session but who shall not act as Chairperson or Vice-Chairperson.	6. If the Chairperson or a Vice-Chairperson is unable to attend any session of the Executive Council, the State of which he is a national shall be entitled to designate a representative who shall represent that State for the session but who shall not act as Chairperson or Vice-Chairperson.	
	III.2 Sessions	
Rule 19	Rule 51	Rule 51 [19]
The Executive Council can hold ordinary and extraordinary sessions.	The Executive Council can hold ordinary and extraordinary sessions.	
2. The Executive Council shall hold two ordinary sessions during the interval between ordinary sessions of the Assembly at times and places to be determined by the Council. One such session shall be held immediately prior to the opening date of the next ordinary session of the Assembly. At this session the Executive Council is given a task of a steering committee. Among these tasks the Executive Council shall propose the composition of the Nominations and Resolutions Committees to the Assembly (Rule 12.2).	2. The Executive Council shall hold two ordinary sessions during the interval between ordinary sessions of the Assembly at times and places to be determined by the Council. One such session shall be held immediately prior to the opening date of the next ordinary session of the Assembly. At this session the Executive Council is given a task of a steering committee. Among these tasks the Executive Council shall propose the composition of the Nominations and Resolutions Committees to the Assembly as specified in (Rule 47.212.2).	It may be advisable to clarify whether the request of the Officers of the Commission entails a collegial decision of all Officers or whether one of the Officers can submit such a request

Current IOC Rules of Procedure (IOC/INF-1166, 2001)	Proposed reorganisation and adaptation of the IOC Rules of Procedure	Remarks ³
3. Extraordinary sessions may be convened by decision of the Executive Council, or of one-third of its members, or at the request of the Officers of the Commission who have submitted such a request to the Executive Secretary at least four months before the proposed date. Any request should mention the agenda or agenda item required. The place and date of extraordinary sessions shall be decided by the Executive Council, or by the Executive Secretary in consultation with the Officers of the Commission and Member States requesting an extraordinary session.	3. Extraordinary sessions may be convened by decision of the Executive Council, or of one-third of its members, or at the request of the Officers of the Commission who have submitted such a request to the Executive Secretary at least four months before the proposed date. Any request should mention the agenda or agenda item required. The place and date of extraordinary sessions shall be decided by the Executive Council, or by the Executive Secretary in consultation with the Officers of the Commission and Member States requesting an extraordinary session.	 <u>"or of one-third of its members"</u> is missing in the French version. This formulation could benefit from further clarification. It may be advisable to clarify whether the request of the Officers of the Commission entails a collegial decision of all Officers or whether one of the Officers can submit such a request.
Rule 20	Rule 52	Rule 52 [20]
The Executive Secretary shall notify the Members of the Executive Council, other Member States of the Commission and the organizations cooperating and contributing to the work of the Commission, invited to participate in a session of the Executive Council, not less than two months in advance of the opening date of the session.	The Executive Secretary shall notify the Members of the Executive Council, other Member States of the Commission and the organizations cooperating and contributing to the work of the Commission, invited to participate in a session of the Executive Council, not less than two months in advance of the opening date of the session.	
Rule 21	Rule 53	Rule 53 [21]
1. The Executive Council shall exercise the responsibilities delegated to it by the Assembly, acting on its behalf in the implementation of the decisions.	1. The Executive Council shall exercise the responsibilities delegated to it by the Assembly, acting on its behalf in the implementation of the decisions.	

	Current IOC Rules of Procedure (IOC/INF-1166, 2001)	Proposed reorganisation and adaptation of the IOC Rules of Procedure	Remarks ³
prepa cons Com items	The Provisional Agenda of an ordinary ion of the Executive Council shall be ared by the Executive Secretary in ultation with the Officers of the mission and shall be made up only of a requiring a decision by the Executive noil and as such may include:	2. The Provisional Agenda of an ordinary session of the Executive Council shall be prepared by the Executive Secretary in consultation with the Officers of the Commission and shall be made up only of items requiring a decision by the Executive Council and as such may include:	
(a)	items whose inclusion has been referred to by the Assembly;	(a) items whose inclusion has been referred to by the Assembly;	
(b)	items whose inclusion has been decided by the Executive Council itself;	(b) items whose inclusion has been decided by the Executive Council itself;	
(c)	items proposed by the Executive Secretary of the Commission;	(c) items proposed by the Executive Secretary of the Commission;	
(d)	items proposed by any Member State of the Commission;	(d) items proposed by any Member State of the Commission;	
(e)	items proposed by the Executive Head of any organization referred to in Article 2.2 of the Statutes;	(e) items proposed by the Executive Head of any organization referred to in Article 2.2 of the Statutes;	
(f)	items proposed by other organizations invited to participate in the work of the Commission;	(f) items proposed by other organizations invited to participate in the work of the Commission;	
	osals made in accordance with aragraphs (c) to (f) should include an	Proposals made in accordance with subparagraphs (c) to (f) should include an	

Current IOC Rules of Procedure (IOC/INF-1166, 2001)	Proposed reorganisation and adaptation of the IOC Rules of Procedure	Remarks ³
explanation why the decision of the Executive Council is required.	explanation why the decision of the Executive Council is required.	
3. The Provisional Agenda of an extraordinary session of the Executive Council shall be prepared by the Executive Secretary and shall include only the items for whose consideration the extraordinary session was convened.	3. The Provisional Agenda of an extraordinary session of the Executive Council shall be prepared by the Executive Secretary and shall include only the items for whose consideration the extraordinary session was convened.	
4. The Provisional Agenda of a session of the Executive Council shall be circulated at the same time as the notice of the date and place of the session, together to the fullest extent possible, with the documentation required for consideration of the various items on the Provisional Agenda.	4. The Provisional Agenda of a session of the Executive Council shall be circulated at the same time as the notice of the date and place of the session, together to the fullest extent possible, with the documentation required for consideration of the various items on the Provisional Agenda.	
Rule 22	Rule 54	Rule 54 [22]
At the beginning of each session the Executive Council shall adopt the agenda of that session.	At the beginning of each session the Executive Council shall adopt the agenda of that session.	
2. After the adoption of the agenda, the Executive Council may modify the order of items on such agenda or add or delete items. A two-thirds majority of the members present and voting shall be required for the addition or deletion of any item on the adopted agenda.	2. After the adoption of the agenda, the Executive Council may modify the order of items on such agenda or add or delete items. A two-thirds majority of the members present and voting shall be required for the addition or deletion of any item on the adopted agenda.	
3. The discussion of any new item so added to the agenda shall, at the request of	3. The discussion of any new item so added to the agenda shall, at the request of	

Current IOC Rules of Procedure (IOC/INF-1166, 2001)	Proposed reorganisation and adaptation of the IOC Rules of Procedure	Remarks ³
any member of the Executive Council, be deferred for a period of at least two days after its inclusion in the agenda.	any member of the Executive Council, be deferred for a period of at least two days after its inclusion in the agenda.	
	III.4 Consultation by correspondence	According to the IFAG Report, "This procedure by correspondence could be further broadened or clarified".
Rule 23	Rule 55	Rule 55 [23]
Following the instructions of the Executive Council the Chairperson or the Executive Secretary may consult Member States of the Commission by correspondence on substantial matters prior to taking action and may establish a reasonable time limit for replies.	Following the instructions of the Executive Council the Chairperson or the Executive Secretary may consult Member States of the Commission by correspondence on substantial matters prior to taking action and may establish a reasonable time limit for replies.	
VII. Committees, subsidiary and other bodies	I.3 Committees, subsidiary and other bodies	Moved up from Part VII on 'Committees, subsidiary and other bodies'
Rule 24	Rule 7	Rule 7 [24]
1. The Assembly or the Executive Council, shall determine the need and terms of reference of the primary subsidiary bodies (committees, subcommissions and regional committees), as well as approve the creation, terms of reference and the expected lifetime of secondary subsidiary bodies (groups of experts and task teams). In exceptional cases the Assembly and the Executive Council may determine the need for, and terms of reference	1. The Assembly or the Executive Council, shall determine the need and terms of reference of the primary subsidiary bodies (committees, subcommissions and regional committees), as well as approve the creation, terms of reference and the expected lifetime of secondary subsidiary bodies (groups of experts and task teams). In exceptional cases the Assembly and the Executive Council may determine the need for, and terms of	

Current IOC Rules of Procedure (IOC/INF-1166, 2001)	Proposed reorganisation and adaptation of the IOC Rules of Procedure	Remarks ³
of, the groups of experts. The Assembly and the Executive Council shall take into account the need for broad geographical participation and appropriate expertise in such bodies. At each of its ordinary sessions, the Assembly can review terms of reference and continuing requirement for each of these bodies and make changes and decisions as necessary.	reference of, the groups of experts. The Assembly and the Executive Council shall take into account the need for broad geographical participation and appropriate expertise in such bodies. At each of its ordinary sessions, the Assembly can review terms of reference and continuing requirement for each of these bodies and make changes and decisions as necessary.	
2. The primary subsidiary bodies and those established on exceptional basis shall meet in accordance with the relevant decisions of the Assembly or the Executive Council.	2. The primary subsidiary bodies and those established on exceptional basis shall meet in accordance with the relevant decisions of the Assembly or the Executive Council.	
Rule 25	Rule 8	Rule 8 [25]
1. Member States of the Commission should be invited to participate in the work of primary subsidiary bodies and shall inform the Executive Secretary of the names of their representatives or nominees. The same procedure is applied to the bodies established on exceptional basis. Composition of secondary subsidiary bodies is determined by primary subsidiary bodies in consultation with the Executive Secretary. Where applicable, the designation of representatives should be continuous for the period specified in the Terms of Reference for subsidiary bodies. The Executive Secretary shall also be informed in a	1. Member States of the Commission should be invited to participate in the work of primary subsidiary bodies and shall inform the Executive Secretary of the names of their representatives or nominees. The same procedure is applied to the bodies established on exceptional basis. Composition of secondary subsidiary bodies is determined by primary subsidiary bodies in consultation with the Executive Secretary. Where applicable, the designation of representatives should be continuous for the period specified in the Terms of Reference for subsidiary bodies. The Executive Secretary shall also be informed in	It is not clear whether the invitations in Rule 8.1 [25.1] are intended for participation as observers.

Current IOC Rules of Procedure (IOC/INF-1166, 2001)	Proposed reorganisation and adaptation of the IOC Rules of Procedure	Remarks ³
timely manner of any change made in such representation.	a timely manner of any change made in such representation.	
2. The Assembly or the Executive Council can establish subsidiary bodies jointly with other organizations as stated in Article 9.2 of the Statutes. In such cases, the Terms of Reference, the membership and the expected lifetime will be established, and any subsequent reviews and changes carried out, in consultation with the other organization(s) involved. No decisions affecting the joint bodies will be undertaken or expected, without such consultations.	2. The Assembly or the Executive Council can establish subsidiary bodies jointly with other organizations as stated in Article 9.2 of the Statutes. In such cases, the Terms of Reference, the membership and the expected lifetime will be established, and any subsequent reviews and changes carried out, in consultation with the other organization(s) involved. No decisions affecting the joint bodies will be undertaken or expected, without such consultations.	
3. Unless otherwise designated by the Assembly or the Executive Council or, in the case of joint bodies, otherwise agreed upon, the Chairperson of each subsidiary body shall be elected by the body concerned.	3. Unless otherwise designated by the Assembly or the Executive Council or, in the case of joint bodies, otherwise agreed upon, the Chairperson of each subsidiary body shall be elected by the body concerned.	
4. The Assembly, the Executive Council, or any subsidiary body may elect Rapporteurs.	4. The Assembly, the Executive Council, or any subsidiary body may elect Rapporteurs.	
5. Whenever feasible, committees, subsidiary or other bodies shall carry out their work by correspondence.	5. Whenever feasible, committees, subsidiary or other bodies shall carry out their work by correspondence.	
VIII. Representation		
Rule 26	Rule 9	Rule 9 [26]

Current IOC Rules of Procedure (IOC/INF-1166, 2001)	Proposed reorganisation and adaptation of the IOC Rules of Procedure	Remarks ³
		Moved from current Part VIII on 'Representation'
Member States acting individually should take into account the scientific and technical character of the purposes and functions of the Commission when nominating members to the Commission's subsidiary bodies.	1. Member States acting individually should take into account the scientific and technical character of the purposes and functions of the Commission when nominating members to the Commission's subsidiary bodies.	The terms "when nominating members to the Commission's subsidiary bodies" could be clarified/reworded. If the subsidiary body is composed of Member States, then reference should be made to nominating "representatives" and not members. If the subsidiary committee is composed of individuals, then presumably it would be for the organ that established the subsidiary body, and not for the States, to designate the individuals composing the subsidiary body.
2. Member States shall make the nominations, when applicable, through the official designated national coordinating body specified for liaison with the Commission.	2. Member States shall make the nominations, when applicable, through the official designated national coordinating body specified for liaison with the Commission.	
IX. Secretariat	I.4 Secretariat	
Rule 27	Rule 10	Rule 10 [27]
The Executive Secretary shall direct the personnel of the Secretariat provided in accordance with Article 8 of the Statutes of the Commission, as well as other personnel as may be made available in accordance with applicable regulations, rules and procedures.	The Executive Secretary shall direct the personnel of the Secretariat provided in accordance with Article 8 of the Statutes of the Commission, as well as other personnel as may be made available in accordance with applicable regulations, rules and procedures.	
Rule 28	Rule 11	Rule 11 [28]

Current IOC Rules of Procedure (IOC/INF-1166, 2001)	Proposed reorganisation and adaptation of the IOC Rules of Procedure	Remarks ³
The Executive Secretary shall act with the instructions provided by the Assembly and the Executive Council and in accordance with the Statutes.	The Executive Secretary shall act with the instructions provided by the Assembly and the Executive Council and in accordance with the Statutes.	This rule could raise issues from an HR perspective.
Rule 29	Rule 12	Rule 12 [29]
The Executive Secretary shall ensure the convening and servicing of all sessions of the Assembly, of the Executive Council and of primary and secondary subsidiary bodies of the Commission. The Executive Secretary shall also ensure that appropriate arrangements are concluded for the convening and servicing of subsidiary bodies established or convened by the Commission jointly with other organizations. The Executive Secretary or designate shall act as the Secretary at each session of the Assembly, of the Executive Council and of subsidiary bodies of the Commission and shall participate appropriately in any body established or convened jointly.	The Executive Secretary shall ensure the convening and servicing of all sessions of the Assembly, of the Executive Council and of primary and secondary subsidiary bodies of the Commission. The Executive Secretary shall also ensure that appropriate arrangements are concluded for the convening and servicing of subsidiary bodies established or convened by the Commission jointly with other organizations. The Executive Secretary or designate shall act as the Secretary at each session of the Assembly, of the Executive Council and of subsidiary bodies of the Commission and shall participate appropriately in any body established or convened jointly.	
Rule 30	Rule 13	Rule 13 [30]
The Executive Secretary or designate may make oral as well as written statements to the Assembly, the Executive Council and any subsidiary body concerning any question under consideration.	The Executive Secretary or designate may make oral as well as written statements to the Assembly, the Executive Council and any subsidiary body concerning any question under consideration.	

Cu	(IOC/INF-1166, 2001)		osed reorganisation and adaptation of OC Rules of Procedure	Remarks ³
Rule 31		Rule	14	Rule 14 [31]
application	ecutive Secretary shall ensure the on of the decisions of the Assembly ne Executive Council, and appropriate ons contained therein by inter alia:	appli and	Executive Secretary shall ensure the cation of the decisions of the Assembly of the Executive Council, and appropriate actions contained therein by inter alia:	
to Gov dec	behalf of the Commission submitting the Director-General and the overning Bodies of UNESCO policy cisions adopted by the Governing dies of IOC;	(a)	on behalf of the Commission submitting to the Director-General and the Governing Bodies of UNESCO policy decisions adopted by the Governing Bodies of IOC;	
auto trar Pro ado	accordance with the functional tonomy status of IOC within UNESCO, nsmitting to the Director-General the ogramme and Budget Resolution opted by the Assembly of IOC, and ated staffing requirements;	(b)	in accordance with the functional autonomy status of IOC within UNESCO, transmitting to the Director-General the Programme and Budget Resolution adopted by the Assembly of IOC, and related staffing requirements;	
mar rele Sec con	behalf of the Commission liaising on atters of common interest, with the evant Sectors, Divisions, Units or ections of UNESCO mainly in nnection with the implementation of the C programme of work;	(c)	on behalf of the Commission liaising on matters of common interest, with the relevant Sectors, Divisions, Units or Sections of UNESCO mainly in connection with the implementation of the IOC programme of work;	
Gei UN stat	his capacity as Assistant Director- eneral of UNESCO, liaising with NESCO's Administration to ensure the atus of IOC as an autonomous body thin UNESCO;	(d)	in his capacity as Assistant Director- General of UNESCO, liaising with UNESCO's Administration to ensure the status of IOC as an autonomous body within UNESCO;	
	tifying all concerned of the Assembly d the Executive Council decisions;	(e)	notifying all concerned of the Assembly and the Executive Council decisions;	

	Current IOC Rules of Procedure (IOC/INF-1166, 2001)	Proposed reorganisation and adaptation of the IOC Rules of Procedure	Remarks ³
(f)	preparing and distributing the necessary reports and documents and providing the requisite information on the actions, requirements, budget, expenditures and financial and other resources of the Commission;	reports and documents and providing the requisite information on the actions,	
(g)	taking steps for the necessary coordination of various actions of the Commission;	(g) taking steps for the necessary coordination of various actions of the Commission;	
(h)	maintaining working relations with Member States of the Commission and with international organizations and bodies concerned with the work of the Commission;	Member States of the Commission and	
(i)	arranging for appropriate representation of the Commission at meetings of other organizations and bodies whose work is of interest to the Commission;		
(j)	liaising with the Chairperson, and through the Chairperson with the Vice- Chairpersons as appropriate, on progress and results.	Chairperson with the Vice-Chairpersons as	
Rule	32	Rule 15	Rule 15 [32]
partion may	Executive Secretary or designate may cipate in such inter-secretariat bodies as be established in accordance with Article f the Statutes.	The Executive Secretary or designate may participate in such inter-secretariat bodies as may be established in accordance with Article 11 of the Statutes.	The terms "inter-secretariat bodies" could give rise to confusion in that they could be construed as referring to bodies established within UNESCO's secretariat and not

Current IOC Rules of Procedure (IOC/INF-1166, 2001)	Proposed reorganisation and adaptation of the IOC Rules of Procedure	Remarks ³
		necessarily between various international organizations.
X. Languages	I.5 Languages	
Rule 33	Rule 16	Rule 16 [33]
1. The official languages of the Commission shall be English, French, Russian and Spanish.	The official languages of the Commission shall be English, French, Russian and Spanish.	
2. English, French, Russian and Spanish shall be the working languages for documentation and interpretation at sessions of the Assembly and the Executive Council of the Commission.	2. English, French, Russian and Spanish shall be the working languages for documentation and interpretation at sessions of the Assembly and the Executive Council of the Commission	
3. Documentation needed for the work of any subsidiary body, shall be provided in the appropriate working languages according to the needs of the Member States of the Commission represented on such bodies, or of the individual experts, which are members of them.	3. Documentation needed for the work of any subsidiary body, shall be provided in the appropriate working languages according to the needs of the Member States of the Commission represented on such bodies, or of the individual experts, which are members of them.	Comma deleted
4. Interpretation needed for conducting meetings of subsidiary bodies shall be provided in the appropriate working languages according to the needs of the representatives of Member States of the Commission or of the individual expert members participating atsuch meetings.	4. Interpretation needed for conducting meetings of subsidiary bodies shall be provided in the appropriate working languages according to the needs of the representatives of Member States of the Commission or of the individual expert members participating atsuch meetings.	

Current IOC Rules of Procedure (IOC/INF-1166, 2001)	Proposed reorganisation and adaptation of the IOC Rules of Procedure	Remarks ³
Rule 34	Rule 17	Rule 17 [34]
Any speaker may speak in a language other than the working languages currently in use for a particular session of the Assembly or of the Executive Council or any committee, subsidiary or other body on the condition that the speaker provides for interpretation into one or another of the said working language(s) of the particular session.	Any speaker may speak in a language other than the working languages currently in use for a particular session of the Assembly or of the Executive Council or any committee, subsidiary or other body on the condition that the speaker provides for interpretation into one or another of the said working language(s) of the particular session.	
XI. Public and private meetings	XI Public and private meetings	
Rule 35	Rule 24	Rule 24 [35]
		Moved under I.6 Conduct of business
Meetings of the Assembly or the Executive Council shall be open unless the Assembly or the Executive Council decides otherwise.	Meetings of the Assembly or the Executive Council shall be open unless the Assembly or the Executive Council decides otherwise.	
XII. Participation without vote	XII Participation without vote	Deletion suggested. Rule [36], the sole provision in Part XII, would better be split: Rules [36.1] and [36.3] only relate to the EC (see Part III below); Rule [36.2] could be included in the new Part I.10 ("Relations with international organizations")
Rule 36	Rule 50	Rule 50 [36]
		It is suggested that these provisions, currently included in Rule [36] – the unique article in

Current IOC Rules of Procedure (IOC/INF-1166, 2001)	Proposed reorganisation and adaptation of the IOC Rules of Procedure	Remarks ³
		Part XII ("Participation without vote") – be inserted as new Rule 50 under section III.
1. Representatives of Member States of the Commission which are not members of the Executive Council or of a subsidiary body may participate, without the right to vote, in the sessions of such Executive Council or a subsidiary body.	1. Representatives of Member States of the Commission which are not members of the Executive Council or of a subsidiary body may participate, without the right to vote, in the sessions of such Executive Council or a subsidiary body.	
2. Representatives of intergovernmental organizations not within the United Nations system and of non-governmental organizations, invited in accordance with Rule 53, may participate, without the right to vote, in the sessions of the Assembly and appropriate sessions of the Executive Council or of any subsidiary body and may make oral or written statements on matters within their respective competence.		Current Rule 36.2 is moved under section I.10 'Relations with international organizations' as new Rule 34.3.
3. The retiring Chairperson may participate as ex officio Past Chairperson, without the right to vote, in sessions of the Executive Council until a new Chairperson is elected. On these occasions the Past Chairperson shall not represent the Member State of which he/she is a national. Alternatively, he/she may participate in such sessions of the Executive Council as a representative of his/her Member State.	2. The retiring Chairperson may participate as ex officio Past Chairperson, without the right to vote, in sessions of the Executive Council until a new Chairperson is elected. On these occasions the Past Chairperson shall not represent the Member State of which he/she is a national. Alternatively, he/she may participate in such sessions of the Executive Council as a representative of his/her Member State.	

Current IOC Rules of Procedure (IOC/INF-1166, 2001)	Proposed reorganisation and adaptation of the IOC Rules of Procedure	Remarks ³
XIII. Conduct of business	I.6 Conduct of business	
Rule 37	Rule 18	Rule 18 [37]
A simple majority of the Member States of the Commission shall constitute a quorum in the Assembly.	1. A simple majority of the Member States of the Commission shall constitute a quorum in the Assembly.	
2. A simple majority of the members of the Executive Council and of subsidiary bodies shall constitute a quorum.	2. A simple majority of the members of the Executive Council and of subsidiary bodies shall constitute a quorum thereof.	Addition for clarity
Rule 38	Rule 19	Rule 19 [38]
1. The Chairperson shall declare the opening and closing of each session, direct the discussions, ensure observance of these Rules of Procedure, accord the right to speak, put questions to the vote and announce decisions. He shall rule on points of order and, subject to these Rules, shall control the proceedings and the maintenance of order.	1. The Chairperson shall declare the opening and closing of each session, direct the discussions, ensure observance of these Rules of Procedure, accord the right to speak, put questions to the vote and announce decisions. He shall rule on points of order and, subject to these Rules, shall control the proceedings and the maintenance of order.	
2. The Chairperson shall strive to work by consensus.	2. The Chairperson shall strive to work by consensus.	
Rule 39	Rule 20	Rule 20 [39]
The Chairperson shall call upon speakers in the order in which they have expressed the desire to speak.	The Chairperson shall call upon speakers in the order in which they have expressed the desire to speak.	

Current IOC Rules of Procedure (IOC/INF-1166, 2001)	Proposed reorganisation and adaptation of the IOC Rules of Procedure	Remarks ³
Rule 40	Rule 21	Rule 21 [40]
During the discussion on any matter, a Member State of the Commission participating in the Assembly, or a member of the Executive Council, or subsidiary body, as the case may be, may at any time raise a point of order, and the point of order shall be forthwith decided by the Chairperson. Any such member may appeal against the ruling of the Chairperson which can only be overruled by a majority of the members present and voting. Such member may not, in raising a point of order, speak on the substance of the matter under discussion.	During the discussion on any matter, a Member State of the Commission participating in the Assembly, or a member of the Executive Council, or subsidiary body, as the case may be, may at any time raise a point of order, and the point of order shall be forthwith decided by the Chairperson. Any such member may appeal against the ruling of the Chairperson which can only be overruled by a majority of the members present and voting. Such member may not, in raising a point of order, speak on the substance of the matter under discussion.	
Rule 41	Rule 22	Rule 22 [41]
Subject to Rule 40, the following motions shall have precedence in the following order over all other proposals or motions before the meeting:	shall have precedence in the following order	
(a) to suspend the meeting;	(a) to suspend the meeting;	
(b) to adjourn the meeting;	(b) to adjourn the meeting;	
(c) to adjourn the debate on the item under discussion;	(c) to adjourn the debate on the item under discussion;	
(d) to close the debate on the item under discussion.	(d) to close the debate on the item under discussion.	

Current IOC Rules of Procedure (IOC/INF-1166, 2001)	Proposed reorganisation and adaptation of the IOC Rules of Procedure	Remarks ³
Rule 42 ⁴	Rule 23	Rule 23 [42]
Draft resolutions for consideration by the Assembly or the Executive Council shall be submitted in writing to the Resolutions Committee. Accepted draft resolutions shall be given to the Executive Secretary for translation into the working languages of the Commission. Proposals for amendment of such draft resolutions may be submitted in writing or orally during the discussion.	Draft resolutions for consideration by the Assembly or the Executive Council shall be submitted in writing to the Resolutions Committee. Accepted draft resolutions shall be given to the Executive Secretary for translation into the working languages of the Commission. Proposals for amendment of such draft resolutions may be submitted in writing or orally during the discussion. Draft resolutions should be prepared and considered in accordance with the Revised Guidelines for the Preparation and Consideration of Draft Resolutions*.	The footnote of Rule 42 is meant to be deleted since the adoption of the Guidelines for the preparation and consideration of Draft Resolutions (IOC/INF-1315). A footnote is added containing the reference to the guidelines
¹ While approving the new Rules of Procedure, the 21st session of the Assembly also requested the further revision of Rule 42, process that is under way.	¹ While approving the new Rules of Procedure, the 21st session of the Assembly also requested the further revision of Rule 42, process that is under way.	
	*IOC/INF-1315, 12 March 2014.	
XIV. Voting	1.7 Voting	
Rule 43	Rule 25	Rule 25 [43]
1. Unless otherwise provided in these Rules of Procedure, or unless the Assembly shall decide that a two-thirds majority of the members present and voting is required on a particular matter, decisions shall be made by a	Unless otherwise provided in these Rules of Procedure, or unless the Assembly or the Executive Council shall decide that a two-thirds majority of the members present and voting is required on a particular matter,	If included in Part I ('General Provision'), the current drafting of the provision may be construed as implying that the decision of the Assembly will also apply to the EC. In order to ascertain the control of the EC on its own

Current IOC Rules of Procedure (IOC/INF-1166, 2001)	Proposed reorganisation and adaptation of the IOC Rules of Procedure	Remarks ³
simple majority of the members present and voting.	decisions shall be made by a simple majority of the members present and voting.	voting procedures, the words "or the Executive Council" should be added after "the Assembly". Alternatively, if the provision is deemed to apply only to the Assembly (but an equivalent provision lacks for the EC), Rule [43.1] could be included in the new Part. II.3
2. Decisions whether a particular matter, not specified in these Rules of Procedure, shall require a two-thirds majority of the members present and voting at the Assembly or the Executive Council, shall be made by a simple majority of the members present and voting.	2. Decisions whether a particular matter, not specified in these Rules of Procedure, shall require a two-thirds majority of the members present and voting at the Assembly or the Executive Council, shall be made by a simple majority of the members present and voting.	
Rule 44	Rule 26	Rule 26 [44]
For the purpose of these Rules, the phrase "members present and voting" means members casting an affirmative or negative vote. Members who abstain from voting are considered as not voting.	For the purpose of these Rules, the phrase "members present and voting" means members casting an affirmative or negative vote. Members who abstain from voting are considered as not voting.	
Rule 45	Rule 27	Rule 27 [45]
Voting shall normally be by show of hands, except that any member may request a roll call. The vote and abstention of each member participating in a roll call shall be inserted in the record.	Voting shall normally be by show of hands, except that any member may request a roll call. The vote and abstention of each member participating in a roll call shall be inserted in the record.	
Rule 46	Rule 28	Rule 28 [46]

Current IOC Rules of Procedure (IOC/INF-1166, 2001)	Proposed reorganisation and adaptation of the IOC Rules of Procedure	Remarks ³
1. When an amendment is moved to a proposal, the amendment shall be voted on first. When two or more amendments are moved to a proposal, there shall first be a vote on the amendment furthest removed from the original proposal and then on the amendment next furthest therefrom, and so on, until all amendments have been put to a vote. If one or more amendments are adopted, the amended proposal shall then be voted on. If no amendment is adopted, the proposal shall be put to the vote in its original form.	1. When an amendment is moved to a proposal, the amendment shall be voted on first. When two or more amendments are moved to a proposal, there shall first be a vote on the amendment furthest removed from the original proposal and then on the amendment next furthest therefrom, and so on, until all amendments have been put to a vote. If one or more amendments are adopted, the amended proposal shall then be voted on. If no amendment is adopted, the proposal shall be put to the vote in its original form.	
2. A motion is considered an amendment to a proposal if it merely adds to, deletes from or revises part of that proposal.	2. A motion is considered an amendment to a proposal if it merely adds to, deletes from or revises part of that proposal.	
Rule 47	Rule 29	Rule 29 [47]
If a vote is equally divided, in voting not concerned with elections, the proposal shall be regarded as rejected.	If a vote is equally divided, in voting not concerned with elections, the proposal shall be regarded as rejected.	
XV. Reports	I.8 Reports	
Rule 48	Rule 30	Rule 30 [48]
1. A draft Summary Report of a session of the Assembly or the Executive Council shall be submitted by the Executive Secretary in the working languages of the Commission, before the closing dates of such sessions, and approved. If, however, a part of such draft	1. A draft Summary Report of a session of the Assembly or the Executive Council shall be submitted by the Executive Secretary in the working languages of the Commission, before the closing dates of such sessions, and approved. If, however, a part of such draft	

Current IOC Rules of Procedure (IOC/INF-1166, 2001)	Proposed reorganisation and adaptation of the IOC Rules of Procedure	Remarks ³
Summary Report has not yet been approved during the session, it shall be done by correspondence as soon as possible.	Summary Report has not yet been approved during the session, it shall be done by correspondence as soon as possible.	
2. The approved Summary Report of a session of the Assembly or the Executive Council shall be completed in final form and in the working languages of the Commission, by the Secretariat, taking into account all comments received concerning the draft.	2. The approved Summary Report of a session of the Assembly or the Executive Council shall be completed in final form and in the working languages of the Commission, by the Secretariat, taking into account all comments received concerning the draft.	
3. Each primary subsidiary body or other body if so requested by the IOC Governing Bodies shall submit to the next ordinary session of the Assembly a short and concise report on its work since the last such report, containing the following elements: election of officers; resolutions; financial implications; a list of draft recommendations; major achievements and problems occurred during the intersessional period; list of participants and annexes as needed.	3. Each primary subsidiary body or other body if so requested by the IOC Governing Bodies shall submit to the next ordinary session of the Assembly a short and concise report on its work since the last such report, containing the following elements: election of officers; resolutions decisions; financial implications; a list of draft recommendations; major achievements and problems occurred during the intersessional period; list of participants and annexes as needed.	The purpose is to correct an obvious error. Subsidiary bodies takes decisions and may prepare recommendations to the parent body.
Rule 49	Rule 31	Rule 31 [49]
The Executive Secretary shall submit to each session of the Assembly and the Executive Council a report on the work accomplished since the previous session.	4 The Executive Secretary shall submit to each session of the Assembly and the Executive Council a report on the work accomplished since the previous session.	
	Rule 48	Rule 48 [49.2]

Current IOC Rules of Procedure (IOC/INF-1166, 2001)	Proposed reorganisation and adaptation of the IOC Rules of Procedure	Remarks ³
2. The Assembly shall submit a Summary Report on the Commission's activities and other reports as necessary to the General Conference of UNESCO.	2. The Assembly shall submit a Summary Report on the Commission's activities and other reports as necessary to the General Conference of UNESCO.	Rule [49.2] only relates to the Assembly. It is suggested to move it under Part II The Assembly as new Rule 48.
XVI. Representation of the Commission	I.9 Representation of the Commission	
Rule 50	Rule 32	Rule 32 [50]
Any person called upon to represent the Commission before any external authority shall act in that capacity only and not on behalf of their respective State.	Any person called upon to represent the Commission before any external authority shall act in that capacity only and not on behalf of their respective State.	
Rule 51	Rule 33	Rule 33 [51]
1. The Chairperson, or a designated Vice-Chairperson, or the Executive Secretary, shall represent the Commission at any inter-agency body established by the organizations of the United Nations system, or other organizations referred to in Article 2.2 of the Statutes of the Commission and concerned wholly or in part with the support and programme of the Commission, or with its resources and activities, or with furthering the common aspects of the work of the Commission and those organizations.	1. The Chairperson, or a designated Vice-Chairperson, or the Executive Secretary, shall represent the Commission at any inter-agency body established by the organizations of the United Nations system, or other organizations referred to in Article 2.2 of the Statutes of the Commission and concerned wholly or in part with the support and programme of the Commission, or with its resources and activities, or with furthering the common aspects of the work of the Commission and those organizations.	
2. The Chairperson or designated Vice-Chairperson shall report on such attendance	2. The Chairperson or designated Vice- Chairperson shall report on such attendance	

Current IOC Rules of Procedure (IOC/INF-1166, 2001)	Proposed reorganisation and adaptation of the IOC Rules of Procedure	Remarks ³
to the Assembly or the Executive Council of the Commission.	to the Assembly or the Executive Council of the Commission.	
3. The Executive Secretary of the Commission shall represent the Commission in meetings of United Nations and the organizations of the United Nations system, as well as in meetings concerned wholly or in part with the duties laid down under Part IX of these Rules of Procedure.	3. The Executive Secretary of the Commission shall represent the Commission in meetings of United Nations and the organizations of the United Nations system, as well as in meetings concerned wholly or in part with the duties laid down under Part 1.4 (Secretariat) of these Rules of Procedure.	
XVII. Relations with international organizations	I.10 Relations with international organizations	
Rule 52	Rule 34	Rule 34 [52]
1. Intergovernmental organizations not within the United Nations system and non-governmental organizations falling in the following categories, as well as advisory bodies to the Commission, may be invited by the Executive Secretary, in accordance with the decisions of the Assembly or the Executive Council, to participate in the work of the Commission, or, as the case may be, in the sessions of the Assembly, of the Executive Council or of primary or secondary subsidiary bodies:	1. Intergovernmental organizations not within the United Nations system and non-governmental organizations falling in the following categories, as well as advisory bodies to the Commission, may be invited by the Executive Secretary, in accordance with the decisions of the Assembly or the Executive Council, to participate in the work of the Commission, or, as the case may be, in the sessions of the Assembly, of the Executive Council or of primary or secondary subsidiary bodies:	
(a) intergovernmental organizations active or interested in marine science affairs whose collaboration can help advance the work and objectives of the Commission and whose members are	(a) intergovernmental organizations active or interested in marine science affairs whose collaboration can help advance the work and objectives of the Commission and whose members are Member States of an	

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Member States of an organization of the United Nations system; (b) non-governmental organizations active or interested in marine science affairs whose collaboration can help advance the work and objectives of the Commission.	organization of the United Nations system; (b) non-governmental organizations active or interested in marine science affairs whose collaboration can help advance the work and objectives of the Commission.	
2. In accordance with the decisions of the Assembly, the Executive Council may authorize the Chairperson, or the Executive Secretary on behalf of the Commission, to establish effective working relationships with the organizations meeting the conditions in paragraph 1 of this Rule.	2. In accordance with the decisions of the Assembly, the Executive Council may authorize the Chairperson, or the Executive Secretary on behalf of the Commission, to establish effective working relationships with the organizations meeting the conditions in paragraph 1 of this Rule.	
	3. Representatives of intergovernmental organizations not within the United Nations system and of non-governmental organizations, invited in accordance with Rule 53, may participate, without the right to vote, in the sessions of the Assembly and appropriate sessions of the Executive Council or of any subsidiary body and may make oral or written statements on matters within their respective competence.	The text corresponds to Rule 36.2 currently under section XII 'Participation without vote'. The phrase "invited in accordance with current Rule [53]" should be deleted. Incidentally, it should be noted that Rule [53] was wrongly quoted, it should be Rule [52]
XVIII. Finance	I.11 Finance	
Rule 53	Rule 35	Rule 35 [53]
1. The Assembly or the Executive Council may accept or reject any offer of any voluntary	The Assembly or the Executive Council may accept or reject any offer of any voluntary	

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contribution to the Special Account of the Commission, the expenditure of which has been restricted or designated for specific purposes by the contributor.	contribution to the Special Account of the Commission, the expenditure of which has been restricted or designated for specific purposes by the contributor.	
2. Allocations to programmes of the Commission from voluntary contributions and from the regular budget shall be made following decisions of the Assembly.	2. Allocations to programmes of the Commission from voluntary contributions and from the regular budget shall be made following decisions of the Assembly.	
3. Funds so allocated shall be expended under the authority of the Executive Secretary.	3. Funds so allocated shall be expended under the authority of the Executive Secretary.	
XIX. Recommendations for Amendments of the Statutes	I.12 Recommendations for Amendments of the Statutes	
Rule 54	Rule 36	Rule 36 [54]
1. Any Member State of the Commission may communicate a proposal for the amendment of the Statutes of the Commission to the Executive Secretary at least eight months in advance of the session of the Assembly at which it is proposed it be acted upon. The Executive Secretary shall communicate any such proposal, on its receipt, to all Member States and to the organizations specified in Article 2.2 of the Statutes.	1. Any Member State of the Commission may communicate a proposal for the amendment of the Statutes of the Commission to the Executive Secretary at least eight months in advance of the session of the Assembly at which it is proposed it be acted upon. The Executive Secretary shall communicate any such proposal, on its receipt, to all Member States and to the organizations specified in Article 2.2 of the Statutes.	
2. The Executive Council shall consider any proposal submitted and shall report thereon to the Assembly, giving its	2. The Executive Council shall consider any proposal submitted and shall report thereon to the Assembly, giving its recommendation	

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recommendation as to whether the proposal should be adopted, rejected or modified. The recommendation of the Executive Council shall be circulated at least three months prior to the session of the Assembly.	as to whether the proposal should be adopted, rejected or modified. The recommendation of the Executive Council shall be circulated at least three months prior to the session of the Assembly.	
3. A majority of all Member States of the Commission shall be required for the adoption of a recommendation for the amendment of the Statutes.	3. A majority of all Member States of the Commission shall be required for the adoption of a recommendation for the amendment of the Statutes.	
XX. Rules of Procedure: Amendments and suspension	IV. RULES OF PROCEDURE: AMENDMENTS AND SUSPENSION	It may be advisable that amendment and suspension decisions, in accordance with the practice within UNESCO and other UN bodies, be adopted at a two-thirds majority.
	IV.1 Amendments	
Rule 55	Rule 56	Rule 56 [55]
These Rules may be amended only by a decision of the Assembly adopted by a majority of all Member States of the Commission present and voting.	1. Without prejudice to paragraphs 2 and 3 below, these Rules may be amended only by a decision of the Assembly adopted by a majority of all Member States of the Commission present and voting.	
	2. The Rules in Part III (The Executive Council) may only be amended by a decision of the Assembly pursuant to paragraph 1, on the basis of a proposal by the Executive Council adopted by a	Paragraph 2 intends to strike a balance between the willingness to provide the EC with the power to amend its rules and the statutory constraints of Article 6.B.3 of the IOC Revised Statutes, which only recognizes

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	majority of the members of the Council present and voting.	the power of the Assembly to determine (and thus amend) the Rules of Procedure.
	3. Any of the Rules otherwise pertaining to the organization, functioning and competences of the Executive Council, may only be amended by a decision of the Assembly pursuant to paragraph 1, on the basis of a proposal by the Executive Council adopted by a majority of the Members of the Council present and voting, insofar as they relate to the Executive Council.	Some provisions in the RoP are applicable both to the Assembly and the Executive Council (e. g. current Rules 24, 25, 28 to 31, 34, 35, 36.2, 37 to 49.1, 53.1, 54.2). Paragraph 3 intends to recognize the sole power of the EC in amending in substance the provisions specifically applying to it under these Rules The last portion of the paragraph intends to limit the power of amendment of the Council to the provisions, rather than the Rules, specifically applying to it.
	IV.2 Suspension	
Rule 56	Rule 57	Rule 57 [56]
Any of these Rules may be suspended only by a decision adopted by a majority of all Member States of the Commission present and voting.	1. Without prejudice to paragraphs 2 and 3 below, any of these Rules may be suspended only by a decision of the Assembly, adopted by a majority of all Member States of the Commission present and voting.	
	2. Any of the Rules in Part III (The Executive Council) may be suspended only by a decision of the Executive Council,	Paragraph 2 intends to recognize the sole power of the Council to suspend the rules specifically applying to it.

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	adopted by a majority of the Members of the Council present and voting.	
	3. Any of the Rules otherwise pertaining to the organization, functioning and competences of the Executive Council, may be suspended only by a decision of the Executive Council, adopted by a majority of the Members of the Council present and voting, insofar as they relate to the Executive Council.	For reasons similar to those given in relation to Rule 55, paragraph 3 intends to recognize the sole power of the Council to suspend the provisions specifically applying to it under these Rules, insofar as the suspension only concerns those provisions (and not those applying to the Assembly).